

REMINGTON COLLEGE'S SHREVEPORT CAMPUS

PRACTICAL NURSING PROGRAM ADDENDUM TO CATALOG/VOLUME N-1607 DATED 7/11/2016

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INTRODUCTION

ACCREDITATION, AFFILIATIONS AND LICENSING

LOUISIANA STATE BOARD OF PRACTICAL NURSE EXAMINERS

The Practical Nursing program is approved the Louisiana State Board of Practical Nurses Examiners. Graduates may be eligible to sit for the National Council Licensure Examination - PN (NCLEX - PN).

Completion of the Practical Nursing program does not guarantee that a graduate will be eligible to sit for or pass the NCLEX - PN or be able to obtain state licensure. Prior to enrolling, individuals interested in this program are responsible for researching and understanding all examination, registration and/or licensure requirements for each state in which they may seek licensure as a practical nurse.

EDUCATIONAL PHILOSOPHY AND OBJECTIVES/MISSION STATEMENT

MISSION STATEMENT - PRACTICAL NURSING PROGRAM

Remington College – Shreveport Campus is committed to providing a quality nursing education to prepare practical nurses that have the knowledge, skill and judgment to provide care under the direction of a registered nurse or a licensed physician. The members of the faculty, administration and staff of Remington College – Shreveport Campus are dedicated to achieving the College's mission.

PHILOSOPHY - PRACTICAL NURSING PROGRAM

The practical nursing curriculum is structured to enable the student to demonstrate understanding and mastery of practical nursing and related concepts throughout the educational experience. Related concepts emphasized in the nursing curriculum include ethical decision-making, critical thinking, effective communication, care throughout the lifespan and leadership and management. As envisioned by the practical nursing faculty members of Remington College – Shreveport Campus, the philosophy includes:

The Individual

The person is a unique being with basic rights and choices. Each person experiences the multiple stressors of continually changing internal and external environments with varying degrees of adaptation. All persons need to find, establish and maintain balance with health. Clients of nursing care are composed of individuals, families, groups, and communities with diverse backgrounds, sharing common goals and values. Perceptions, attitudes, values, and goals are influenced by culture, race, spirituality, age, gender, and abilities.

Society

The environment is a complex, open system existing in a dynamic state of change. Economic, political, environmental and technological factors exert varying effects on society. The nurse promotes an environment so that a person's needs may be met, while respecting individual differences related to values, customs, and responses to life experiences.

Health

Health is regarded as dynamic and multidimensional, with physical, mental, spiritual and social components that all interrelated on the wellness-illness continuum, varying from a high level of wellness to varying degrees of illness. Health is influenced by both internal and external factors to the individual's optimal level of functioning. When adaptive abilities are inadequate or stressed, the individual moves on the wellness-illness continuum toward a lower level of functioning. All people have the inherent right to make informed decisions regarding their health care, including self-determination.

Practical Nursing

Nursing is both an art and a science. Practical nurses care for people of various ages who are experiencing acute and chronic illnesses, are injured or in recovery. The profession works collaboratively with other members of the health care team to facilitate optimal client outcomes. Faculty believe that the primary responsibilities of the practical nurse include basic bedside care, medication administration, dressing wounds, assist with bathing, dressing, and personal hygiene and performing routine laboratory tests.

The Teaching-Learning Process

Faculty members believe that learning is a collaborative partnership between the student and the faculty member, promoted by critical thinking, problem-solving and effective decision-making. Learning occurs in a variety of settings, with each student responsible for maximizing his or her own experiences. Each student has unique life, educational and work experiences and therefore, has individual learning needs. Outcomes are used to quantitatively and qualitatively measure achievement of programmatic goals.

Practical Nursing Education

The Practical Nursing Program faculty members concur with the roles and the core competencies of nursing practice identified by the Louisiana State Board of Practical Nurse Examiners. A primary goal of Remington College is to offer practical nurse education to assist in providing an adequate supply of competent graduate practical nurses to meet the healthcare needs of the community.

Education as a Life Process

The competency of a nursing program graduate is identified as the minimum level of safe practice by licensure as a practical nurse, as described within the Louisiana Nurse Practice Act. Faculty members believe that continuing education in nursing is encouraged, with the components of practical nursing serving as a basis for professional education. Faculty members support opportunities for educational mobility that facilitate progression within the nursing profession, and further encourage all practical nurse graduates to continue with both formal and informal education.

ADMISSIONS REQUIREMENTS AND PROCEDURES

Applicants for admission must visit the campus, meet with an Admissions Representative, and tour the facilities.

To be admitted an applicant must:

- 1) Execute an Application and Enrollment Agreement with Remington College. If the applicant is a minor, the Application and Enrollment Agreement must be signed by the parent, guardian, or other person with the legal authority to act on behalf of the minor applicant. Applicants for the Practical Nursing program must (i) complete a Criminal History Acknowledgement and Self-Disclosure Form; (ii) execute a Consent for Release of Criminal Background Information authorizing a criminal background check; and (iii) execute a Student Disclosure and Acknowledgement Form For Remington College's Practical Nursing Program prior to executing an Enrollment Agreement.
- 2) Provide documentation of high school graduation or equivalent (such as a GED) before the end of the Activation Period in the program in which the applicant is enrolled. Additionally, before the applicant is permitted to attend classes, Remington College verifies/confirms high school graduation or equivalent (such as a GED) from a source independent of the applicant (such as the high school or GED testing center).

The high school diploma or equivalent must be from a high school or GED testing center recognized by Remington College and the documentation must be in English or have been translated to English by a recognized translator or by the office of the Chief Academic Officer for Remington College. Satisfactory documentation includes, but is not limited to, any of the following items:

- a) Copy of the high school diploma or equivalent, such as a GED.
- b) Copy of a high school or college transcript indicating high school graduation status.
- c) Copy of form DD214 indicating graduation status.
- d) Copy of a letter indicating graduation status and graduation date from an appropriate school official or state official.
- e) Such other documentation as deemed acceptable by the Chief Academic Officer for Remington College.

Student with Foreign High School Transcripts

Applicants for admission who have obtained a high school diploma outside of the United States must provide proof that they hold the equivalent of a U.S. high school diploma, prior to attending class. This proof must be obtained by having the high school diploma translated to English, evaluated, and certified as equivalent to a U.S. high school diploma by a foreign evaluation service which is recognized by the National Association of Credential Evaluation Services (<http://naces.org/members.html>). The applicant is responsible for paying all fees associated with the evaluation, which is to be sent directly to the Chief Academic Officer. The Chief Academic Officer, or his or her designee, will review the evaluation results to determine if the foreign high school transcript is deemed equivalent.

- 3) The ACT and TABE tests will be used as the acceptable entrance exams for practical nursing applicants. The minimum required passing scores set forth below are required by the Louisiana State Board of Practical Nurse Examiners.

ACT

For practical nursing applicants who have already taken the ACT, Remington College will accept passing scores achieved within six years of the scheduled class start. The minimum required passing scores for the ACT are 18 for Math, 20 for Reading and 17 for Language/ English.

The ACT scores must be sent directly to Remington College. An ACT score request form is available from the Admissions Department. The applicant is responsible for paying all fees associated with the ACT score request.

TABE

Practical nursing applicants who have not taken the ACT or did not obtain the required minimum passing scores on the ACT will be scheduled to take the TABE on Campus. The minimum required passing score for the TABE is 12 in Math (both the application and computation tests), Reading and Language.

Applicants will be permitted to take each TABE test twice, and may be eligible under certain circumstances (described below) for a third attempt. If an applicant must retake a test, it may not be administered until 12 hours after the previous attempt. Applicants who fail to achieve a passing score after the final attempt will never be eligible for admission into the Practical Nursing program.

Any applicants that do not pass all TABE tests by their second attempt will be allowed a third attempt if the applicant: (a) scored at least a 9.0 on each test not passed and (b) has attended a Test Taking Strategy Session offered by the Campus.

- 4) No later than 30 days after the class start date the student must have made satisfactory financial arrangements to provide for complete payment of all amounts expected to be due to the institution for Tuition and fees. This requirement may include, but is not limited to, the completion of credit applications, financial aid applications and forms (if the applicant wishes to apply for financial aid), and the execution of promissory notes or other documents necessary to obtain the requisite financial aid or other financial assistance. Students who have not met this requirement to the satisfaction of Remington College will be dropped, and any Tuition charged up to this date will be the responsibility of the student. **Any exceptions to this requirement must be approved in writing by the National Director of Financial Aid (or his/her designee) for Remington College.**
- 5) Applicants are enrolled for class starts on a space-available basis. In order to be eligible for enrollment, the applicant must have executed an Application and Enrollment Agreement prior to the first scheduled class of the program for which the applicant is applying. If this requirement is not met, the applicant will not be eligible to enroll in that program for that term. All applicants must attend classes on the first scheduled class date for the program they are enrolled. **Any exceptions to this requirement must be approved in writing by the Chief Executive Officer (or his/her designee) for Remington College.**

ADDITIONAL REQUIREMENTS FOR PRACTICAL NURSING APPLICANTS

- 1) Submit a Health Form from a licensed physician certifying that the applicant is fit to perform and function as a student practical nurse that was completed within six months of the applicant's expected start date.
- 2) Provide a certified copy of the applicant's birth certificate or valid United States passport.
- 3) Complete the Louisiana State Board of Practical Nursing's *Evaluation for Admission to a Practical Nursing Program Form*, including the questionnaire, and be approved for admission to the program by the LA State Board of Practical Nurse Examiners. (Note: *The Evaluation for Admission to a Practical Nursing Program* contains a number of specific requirements, such as: that the form is typewritten, all blanks must be completed, certain documents must be attached, etc. Applicants are advised to carefully review and fully comply with the requirements of the form.)
- 4) Provide a \$ 50.00 money order made out to the LA State Board of Practical Nurse Examiners for payment of the required evaluation fee.

CORE PERFORMANCE STANDARDS FOR ALL NURSING MAJORS

Students admitted to the College must be able to minimally meet the Core Performance Standards for Admission and Progression, which is adapted from the Southern Regional Education Board website:

http://www.sreb.org/page/1390/the_americans_with_disabilities_act.html

Remington College will work with students on making reasonable accommodations for known physical and / or mental impairments, with the following table used to determine whether an accommodation can be made, given the physical and mental demands of the nursing discipline.

Requirements	Standards	Examples
Critical thinking	Critical thinking ability for effective clinical reasoning and clinical judgment consistent with level of educational preparation	Identification of cause/effect relationships in clinical situations Use of the scientific method in the development of patient care plans Evaluation of the effectiveness of nursing interventions
Professional Relationships	Interpersonal skills sufficient for professional interactions with a diverse population of individuals, families and groups	Establishment of rapport with patients/clients and colleagues Capacity to engage in successful conflict resolution Peer accountability
Communication	Communication adeptness sufficient for verbal and written professional interactions	Explanation of treatment procedures, initiation of health teaching. Documentation and interpretation of nursing actions and patient/client responses
Mobility	Physical abilities sufficient for movement from room to room and in small spaces	Movement about patient's room, work spaces and treatment areas Administration of rescue procedures-cardiopulmonary resuscitation
Motor skills	Gross and fine motor abilities sufficient for providing safe, effective nursing care	Calibration and use of equipment Therapeutic positioning of patients
Hearing	Auditory ability sufficient for monitoring and assessing health needs	Ability to hear monitoring device alarm and other emergency signals Ability to discern auscultatory sounds and cries for help
Visual	Visual ability sufficient for observation and assessment necessary in patient care	Ability to observe patient's condition and responses to treatments
Tactile Sense	Tactile ability sufficient for physical assessment	Ability to palpitate in physical examinations and various therapeutic interventions

TUITION AND ADDITIONAL FEES

PROGRAM TUITION - \$31,340.00

Tuition for the Practical Nursing program is the amount students will be charged for all credit hours attempted and includes books, supplies (except a stethoscope and pen light), uniforms (except shoes), malpractice insurance and equipment necessary for the program. The student is responsible for any costs incurred to satisfy the prerequisites for acceptance and admissions set forth in the Admissions Requirements and Procedures as well as the Entrance Requirements sections as follows: physical examination, certain immunizations and personal medical insurance. Tuition does not include the cost of shoes, socks or undergarments that comply with the Professional Expectations: Attire section of the Catalog.

STUDENT SERVICES

ACADEMIC ADVISEMENT FOR PRACTICAL NURSING STUDENTS

Academic advising is provided by Remington College to help students succeed in the nursing program. All practical nursing students will have a faculty member assigned to them to serve as their academic advisor. Academic advisors routinely review academic issues, professional goals, and issues which may impact the student's academic performance. Students are responsible for making contact with their advisors. Faculty members will be available and will post their hours of availability. Students are encouraged to take advantage of these informal meetings, preferably scheduling an appointment in advance. Similarly, the Program Director is also available to meet with students, either in person or via electronic communication. All students are encouraged to communicate regularly with faculty members, their advisor and/or their clinical professors as appropriate regarding issues necessitating counseling or remediation.

STUDENT ACTIVITIES AND ORGANIZATIONS

Student organizations represent a variety of interests at Remington College. Participation in student clubs can provide students with an opportunity to apply knowledge, improve skills, and enhance the college experience. Activities and organizations that meet the needs of students and focus on academic achievement and career interests are encouraged. Students interested in forming new clubs or organizations are encouraged to meet with the Program Director to discuss the group's goals. Each student organization must be registered with and approved by the Program Director and Campus President and must have a faculty advisor.

PROGRAMS OF STUDY

CLASS SCHEDULING/HOURS OF OPERATION/CLASS SIZE

Generally speaking, practical nursing classes will be held Monday-Friday and will be scheduled between 8:00 am and 6:00 pm. However, as noted in the College Catalog and the Application and Enrollment Agreement, Remington College reserves the right to alter class schedules in its sole discretion.

Practical nursing clinical experiences can be scheduled at any time during the week, including weekends. Practical nursing clinical experiences are scheduled for the convenience of the clinical site and may be held at any time, including evenings or nights.

Practical nursing applicants and students are advised that it is almost a certainty that the various clinical components of the course will be scheduled at a variety of different time. For example, a student's OB/Peds clinical shift might 6:00 PM until 6:00 AM, while their geriatric clinical experience might be from 3:00 PM until 11:00 PM. Accordingly, it will be difficult for students to maintain outside employment while attending the program unless the employment offers an extremely flexible work schedule.

Practical nursing administrative office hours differ from scheduled class hours and are generally Monday-Friday 9:00 am to 5:00 pm. Faculty office hours will vary based on class schedules and other factors.

Classes are offered and scheduled by Remington College in sequences or combinations to allow the student to complete the program in a timely manner. Remington College reserves the right to alter schedules so that proper facilities, equipment, and faculty are available. While the maximum number of students in typical classroom setting is 40 and in a typical laboratory setting is 24, as a general rule, classes are usually smaller than the maximum. As per the Louisiana State Board of Practical Nurse Examiners regulations, the maximum number of students in a clinical placement is 10 students to 1 faculty ratio.

EDUCATIONAL EQUIPMENT

The following equipment is available for various educational programs. Remington College reserves the right to change the educational equipment list below to meet current program objectives.

- Nursing laboratory equipment may include hospital beds, suction equipment, EKG machines, otoscopes/ophthalmoscopes, sphygmomanometers, drug carts, disposable equipment (such as dressing materials), parental medication equipment and drug administration equipment.

PURPOSES OF THE ASSOCIATE DEGREE IN PRACTICAL NURSING PROGRAM

The purposes of the Associate Degree in Practical Nursing program are to provide students with the

- Ability to practice safely as a graduate practical nurse.
- Academic foundation necessary to pass the NCLEX-PN examination.

THE PROGRAM OBJECTIVES OF THE ASSOCIATE DEGREE IN PRACTICAL NURSING PROGRAM

The curriculum leading to an associate degree in Practical Nursing is designed to prepare a graduate who will demonstrate the ability to:

- Use the nursing process in accurate data collection.
- Utilize nursing care plans in implementing client care.
- Demonstrate knowledge of basic sciences, growth and development in the provision of care.
- Effectively communicate using written, verbal and electronic methodologies.
- Use accurate and prompt communication for reviewing, recording and evaluating patient data under the guidance of the registered nurse and in collaboration with other health team members.
- Illustrate an understanding of the scope and limitations of the role of the practical nurse in the State of Louisiana in order to safely and ethically provide nursing care.
- Collaborate as a member of the interdisciplinary health care team, in partnership with the individual, family, group or community, to promote health and wellness in the community.
- Utilize organizational skills to identify, set and evaluate nursing patient care priorities.

PROGRAM REQUIREMENTS FOR PRACTICAL NURSING STUDENTS

- 1) Prior to the first day of clinical, students must meet the health requirements imposed by the clinical agencies, as set forth in (a) through (f):
 - a. MMR (Measles, Mumps, Rubella): Provide documentation of two immunizations or positive titer.
 - b. DT (Diphtheria/Tetanus): Provide documentation of immunization within the last ten (10) years.
 - c. Varicella (Chicken Pox): Provide documentation of satisfactory titer or immunization. History of disease does NOT meet this requirement.
 - d. Hepatitis B: Provide documentation of a completed Hepatitis B vaccine series.
 - e. Mantoux Tuberculin Skin Test: Be free of active (contagious) tuberculosis and provide documentation of a recent Mantoux tuberculin skin test using the two-step method conducted within the last 12 months. (Students will also be required to maintain a current Mantoux Tuberculin Skin Test during their enrollment at Remington College.) Students who test positive must meet current Center for Disease Control ("CDC") guidelines regarding annual chest X-rays.
 - f. Show proof of an annual (September- March) flu shot.
- 2) Successfully pass a 10-panel drug screen two weeks prior to the first day of clinical. Any students failing the drug screen will be dropped from the program. (One retest, which be conducted within 3 days of the receipt of the results of initial drug screen, is permitted, at the student's expense, if the student believes the results of the first drug screen are incorrect.)
- 3) Provide documentation of personal health insurance each quarter that a student is enrolled in clinical experiences. (For details on health insurance requirements, see Student Responsibilities section.)
- 4) Provide documentation from the American Heart Association of a current certification in Cardiopulmonary Resuscitation (CPR) for Healthcare Providers. (The necessary training will be provided by Remington College upon request).

PRACTICAL NURSING
ASSOCIATE OF SCIENCE
 21 Months

The objective of this Program is to prepare graduates for entry-level positions as generalist nurses who are prepared to sit for the National Council for Licensure Examination – Practical Nurse (NCLEX-PN).

This Program requires completion of a minimum of 105.5 quarter credit hours and normally requires 21 months for full-time students. The Program is delivered in a system of seven three-month quarters. Students must successfully complete the didactic/lab courses with a minimum cumulative GPA of 2.00 in order to be eligible to participate in the clinical practices.

Upon successful completion of all areas of this Program, graduates will be awarded an Associate of Science Degree in Practical Nursing.

Course Number	Course Name	Clock Hours			Quarter Credit Hours
		Didactic	Lab	Clinical	
Associate or Lower-Level Core Curriculum					
LNUR110	Introduction to Practical Nursing	24	0	0	2.00
LNUR111	Anatomy and Physiology 1	36	0	0	3.00
LNUR112	Nutrition	36	0	0	3.00
LNUR113	Essential Skills for Practical Nursing	24	0	0	2.00
LNUR120	Nursing Fundamentals 1	72	0	0	6.00
LNUR121	Nursing Fundamentals 1 Clinical	0	40	68	3.00
LNUR122	Pharmacology 1	12	0	0	1.00
LNUR130	Anatomy and Physiology 2	36	0	0	3.00
LNUR131	Nursing Fundamentals 2	24	0	0	2.00
LNUR132	Nursing Fundamentals 2 Clinical	0	0	36	1.00
LNUR133	Medical Surgical Nursing 1	24	0	0	2.00
LNUR134	Medical Surgical Nursing 1 Clinical	0	0	72	2.00
LNUR140	Medical Surgical Nursing 2	84	0	0	7.00
LNUR141	Medical Surgical Nursing 2 Clinical	0	0	108	3.00
LNUR142	Pharmacology 2	12	0	0	1.00
LNUR143	Mental Health Nursing	24	0	0	2.00
LNUR144	Mental Health Nursing Clinical	0	0	36	1.00
LNUR210	Medical Surgical Nursing 3	60	0	0	5.00
LNUR211	Medical Surgical Nursing 3 Clinical	0	0	144	4.00
LNUR212	Personal, Family and Community Health	24	0	0	2.00
LNUR213	Microbiology	12	0	0	1.00
LNUR214	Pharmacology 3	24	0	0	2.00
LNUR220	Maternal/Child Nursing	72	0	0	6.00
LNUR221	Maternal/Child Nursing Clinical	0	0	72	2.00
LNUR222	Leadership Clinical	6	0	72	2.50
LNUR230	Gerontological Nursing	60	0	0	5.00
LNUR231	Gerontological Nursing Clinical	0	0	72	2.00
LNUR232	Complex Medical Surgical Nursing 4	0	0	72	2.00
LNUR233	Career Readiness	24	0	0	2.00
LNUR234	Pharmacology 4 and IV Practice	12	36	0	2.00
Sub Total:		702	76	752	81.5
Associate or Lower-Level General Education					
GE1118	Introduction to Psychology	60	0	0	6.00
GE1218	Oral Communication	60	0	0	6.00
GE1418	English Composition	60	0	0	6.00
GE1518	College Math	60	0	0	6.00
Sub Total:		240	0	0	24
Total:		942	76	752	105.5

COURSE DESCRIPTIONS

GE1518

6.00 Quarter Credit Hours

College Math

The purpose of this course is to provide students with an understanding of a wide variety of mathematical equations. Topics include systematic counting, probability, statistics, geometry, sets, logic, and the history of mathematics.

Prerequisite(s): None

LNUR110

2.0 Quarter Credit Hours

Introduction to Practical Nursing

24/0/0

This course will explain the role of the practical nurse as a provider of care, client advocate, teacher and communicator. History of the role of the practical nurse within the healthcare community is reviewed for currency. Communication skills necessary to establish and participate in therapeutic relationships with clients, family members, and coworkers are stressed. Various critical thinking and decision making skills are discussed. Concepts illustrating how the practical nurse is accountable for the ethical, legal and professional dimensions of the practice of nursing are reviewed, focusing on the laws relating to the practice of practical nursing, as defined by the Louisiana State Board of Practical Nursing Examiners, including the Louisiana Revised Statutes, Title 37, Chapter 11, Subpart II- Practical Nurses, and LAC 46: XLVII Nursing, Subpart I- Practical Nurses.

Prerequisite(s): None

LNUR111

3.0 Quarter Credit Hours

Anatomy and Physiology I

36/0/0

The purpose of this first of two courses is to review basic human anatomy and physiology necessary to safely and effectively provide nursing care. Both normal and abnormal functions and deviations are discussed. This course is designed to give the student a broad informational background in basic anatomy and physiology to facilitate the application of nursing care to patients.

Prerequisite(s): None

LNUR112

3.0 Quarter Credit Hours

Nutrition

36/0/0

This course explores diet and nutrition principles for therapeutic application, describing the role of nutrition in health promotion as well as disease prevention. Nutritional needs throughout the life cycle and factors influencing food patterns are discussed. Various clinical diseases are described with the relevant therapeutic diets reviewed.

Prerequisite(s): None

LNUR113

2.0 Quarter Credit Hours

Essential Skills for Practical Nursing

24/0/0

This course is designed to help students develop the skills essential for successful academic work within the practical nursing program. Students are provided instruction to improve reading of healthcare textbooks, writing for professional purposes, utilization of math concepts commonly associated with the practice of nursing, and practical strategies for success.

Prerequisite(s): None

LNUR120

6.0 Quarter Credit Hours

Nursing Fundamentals I

72/0/0

This is the first course of two that introduces fundamental medical- surgical nursing principles and skills. These nursing practice concepts use an interdisciplinary approach to providing care to adult and elderly clients requiring practical nursing care. The nursing process will be introduced to assist in the adaptation of care plans and implementation of planned care in the clinical setting. The course presents principles of health promotion, maintenance, and restoration across the life span.

Prerequisite(s): GE1418, LNUR110, LNUR111, LNUR112, LNUR113

LNUR121

3.0 Quarter Credit Hours

Nursing Fundamentals I Clinical

0/40/68

This first lab course of two provides the student with practice and clinical application of practical nursing skill fundamentals for the adult client. The emphasis is on skill attainment through mastery of beginning competency. Students must satisfactorily perform all assigned skills to successfully complete the course.

Prerequisite(s): GE1418, LNUR110, LNUR111, LNUR112, LNUR113

LNUR122 **1.0 Quarter Credit Hours**
Pharmacology I **12/0/0**

This first course of three will explain the role of the practical nurse in relationship to pharmacology. The student will learn about drug classifications, source, actions, side effects, adverse reactions, contraindications and dosage. Principles of medication administration are emphasized, in addition to procedures, regulations, and legal issues. The course will review pharmacologic agents used for pain.

Prerequisite(s): GE1418, LNUR110, LNUR111, LNUR112, LNUR113

LNUR130 **3.0 Quarter Credit Hours**
Anatomy and Physiology 2 **36/0/0**

The purpose of this second of two courses is to review basic human anatomy and physiology necessary to safely and effectively provide nursing care. Both normal and abnormal functions and deviations are discussed. This course is designed to give the student a broad informational background in basic anatomy and physiology to facilitate the application of nursing care to patients.

Prerequisite(s): GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122

LNUR131 **2.0 Quarter Credit Hours**
Nursing Fundamentals 2 **24/0/0**

This is the second course of two that introduces fundamental medical surgical nursing principles and skills. These concepts use an interdisciplinary approach to providing care to adult and elderly clients requiring practical nursing care. The nursing process will be introduced to assist in the adaptation of care plans and implementation of planned care in the clinical setting. The course presents principles of health promotion, maintenance, and restoration across the life span.

Prerequisite(s): GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122

LNUR132 **1.0 Quarter Credit Hours**
Nursing Fundamentals 2 Clinical **0/0/36**

This second lab course of two provides the student with practice and clinical application of practical nursing skill fundamentals for the adult client. The emphasis is on skill attainment through mastery of beginning competency. Students must satisfactorily perform all assigned skills to successfully complete the course.

Prerequisite(s): GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122

LNUR133 **2.0 Quarter Credit Hours**
Medical Surgical Nursing 1 **24/0/0**

This first of three courses provides information to the practical nursing student on basic medical surgical principles and skills. The use of critical thinking to make problem-solving decisions about medical surgical health care needs will be presented. Concepts presented will be preoperative and postoperative care skills and principles of managing pain and diseases and disorders of the respiratory and immune systems. Use of information technology to provide basic care will be explored in relationship to medical surgical clients. The course will include health promotion and the wellness/illness continuum as well as continuity of care for clients who have common diseases and disorders. The student will learn how to provide basic health teaching to clients with identified disease and disorder health needs, using established teaching plans.

Prerequisite(s): None

LNUR134 **2.0 Quarter Credit Hours**
Medical Surgical Nursing 1 Clinical **0/0/72**

This clinical course provides the student with experiences in the care of the medical surgical client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making, particularly with clients experiencing alterations of the respiratory and immune system, in addition to experiencing surgery.

Prerequisite(s): None

LNUR140 **7.0 Quarter Credit Hours**
Medical Surgical Nursing 2 **84/0/0**

This second of three courses provides information to the practical nursing student on basic medical surgical principles and skills. The use of critical thinking to make problem-solving decisions about medical surgical health care needs will be presented. Diseases and disorders of the respiratory, hematologic, cardiovascular, sensory, gastrointestinal and neurologic systems will be presented. Use of information technology to provide basic care will be explored in relationship to medical surgical clients. The course will include health promotion and the wellness/illness continuum as well as continuity of care for clients who have common diseases and disorders. The student will learn how to provide basic health teaching to clients with identified disease and disorder health needs, using established teaching plans.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134

LNUR141 **3.0 Quarter Credit Hours**
Medical Surgical Nursing 2 Clinical **0/0/108**

This clinical course provides the student with experiences in the care of the adult client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making, particularly with clients experiencing alterations of the respiratory, hematologic, cardiovascular, sensory, gastrointestinal and neurologic systems.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR114, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134

LNUR142 **1.0 Quarter Credit Hours**
Pharmacology 2 **12/0/0**

This second course of three will explain the role of the practical nurse in relationship to pharmacology. The student will learn about drug classifications, source, actions, side effects, adverse reactions, contraindications and dosage. Principles of medication administration are emphasized, in addition to procedures, regulations, and legal issues. The course will review pharmacologic agents in the following disease categories: diabetes, cardiac, respiratory, infections, gastrointestinal and central nervous system.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134

LNUR143 **2.0 Quarter Credit Hours**
Mental Health Nursing **24/0/0**

This course focuses on the application of nursing process in meeting needs of clients in psychiatric/mental health settings. The role of the LPN in recognizing and actively addressing issues related to protection of clients, providing basic health teaching for clients with identified health needs, and using modified plans of care is stressed. Establishing and participating in therapeutic relationships are included. The course presents principles of health promotion, maintenance, and restoration across the life span. Mental illness in a non-psychiatric setting as well as a psychiatric setting will be discussed.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134

LNUR144 **1.0 Quarter Credit Hours**
Mental Health Nursing Clinical **0/0/36**

This clinical course provides the student with experiences in the care of the mental health client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making and priority problem-solving.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134

LNUR210 **5.0 Quarter Credit Hours**
Medical Surgical Nursing 3 **60/0/0**

This third of three courses provides information to the practical nursing student on basic medical surgical principles and skills. The use of critical thinking to make problem-solving decisions about medical surgical health care needs will be presented. Diseases and disorders of the musculoskeletal, endocrine, urologic and reproductive systems will be presented. Peripheral parenteral nutrition versus total parenteral nutrition is discussed. Use of information technology to provide basic care will be explored in relationship to medical surgical clients. The course will include health promotion and the wellness/illness continuum as well as continuity of care for clients who have common diseases and disorders. The student will learn how to provide basic health teaching to clients with identified disease and disorder health needs, using established teaching plans.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144

LNUR211 **4.0 Quarter Credit Hours**
Medical Surgical Nursing 3 Clinical **0/0/144**

This clinical course provides the student with experiences in the care of the adult client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making, particularly with clients experiencing alterations of the musculoskeletal, endocrine, urologic and reproductive systems.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144

LNUR212 **2.0 Quarter Credit Hours**
Personal, Family and Community Health **24/0/0**

This course includes discussions on the concepts of health, illness and stressors and their impact on human growth and development milestones, spanning from infant through geriatric clients. Health and illness from the perspective of resources available for the individual, family and the community are reviewed.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144

LNUR213 **1.0 Quarter Credit Hour**
Microbiology **12/0/0**

The basic principles of microbiology are introduced, including types of pathogenic microorganisms, fundamental concepts of epidemiology and spread of disease, disease prevention through immunization, community health and infection control techniques, and characteristics of various infectious processes. Students will be introduced to concepts of microbial identification in the patient care setting, including proper collection of culture specimens, and the use of culture and sensitivity results in guiding antimicrobial treatment. Pharmacologic and other treatments for infectious processes will be discussed and will be related to concepts of microbial resistance to chemotherapeutic agents.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144

LNUR214 **2.0 Quarter Credit Hours**
Pharmacology 3 **24/0/0**

This third course of three will explain the role of the practical nurse in relationship to pharmacology. The student will learn about drug classifications, source, actions, side effects, adverse reactions, contraindications and dosage. Principles of medication administration are emphasized, in addition to procedures, regulations, and legal issues. The course will review pharmacologic agents used for cancer and pregnancy. Intravenous calculations, appropriate administration techniques and maintenance of peripheral and central lines are also covered.

Prerequisite(s): GE1118, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144

LNUR220 **6.0 Quarter Credit Hours**
Maternal/Child Nursing **72/0/0**

This course teaches both obstetrical nursing and child health nursing along a continuum. The first part of the course introduces the practical nursing student to the study of the reproductive systems and maternal health nursing. The study will include maternity care in a healthy pregnancy with emphasis on physical safety and emotionally satisfying outcomes for both the mother and baby. The second part of the course will identify health promotion and disease prevention unique to the pediatric client. Study of principles and skills to assist children to achieve and maintain an optimum level of health and development and treating and rehabilitating children who have health deviations will be included.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214

LNUR221 **2.0 Quarter Credit Hours**
Maternal/Child Nursing Clinical **0/0/72**

This clinical course provides the student with experiences in the care of the perinatal and pediatric clients experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making and priority problem-solving.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214

LNUR222 **2.5 Quarter Credit Hours**
Leadership Clinical **6/0/72**

This course assists the student to successfully transition to the role of licensed practical nurse within the context of the collaborative healthcare team. Learning experiences will focus on leadership concepts such as delegation, time management, legal and ethical issues, teamwork and collaboration, communication and conflict management and resolution in a variety of clinical experiences. Interactive applications are introduced within a context of patient-centered care and evidence-based practice to assist the student in applying concepts to clinical behaviors within the long-term care setting.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214

LNUR230 **5.0 Quarter Credit Hours**
Gerontological Nursing **60/0/0**

This course emphasizes health promotion and care of the older adult. The student will study wellness, health promotion, and disease prevention as well as theories of aging and its relationship to older adult health care needs. Common nursing practices for providing care to the older adult will be presented. A review of how the body changes in the aging process will be presented in relationship to common concerns and nursing interventions needed for the care of the older adult.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214, LNUR220, LNUR221, LNUR222

LNUR231 **2.0 Quarter Credit Hours**
Gerontological Nursing Clinical **0/0/72**

This clinical course provides the student with experiences in the care of the gerontologic client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214, LNUR220, LNUR221, LNUR222

LNUR232 **2.0 Quarter Credit Hours**
Complex Medical Surgical Nursing 4 **0/0/72**

This clinical course provides the student with experiences in the care of the adult client experiencing alterations in health status. Emphasis is placed on utilizing critical inquiry to assist in clinical decision-making and priority problem-solving, particularly with adult clients experiencing complications from multiple system dysfunction.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214, LNUR220, LNUR221, LNUR222

LNUR233 **2.0 Quarter Credit Hours**
Career Readiness **24/0/0**

This course reviews selected topics including NCLEX preparation skills, role transition and preparation for finding, interviewing and evaluating job opportunities. The role of the LPN in recognizing and actively addressing issues related to advocacy of patients and appropriate problem-solving and decision-making required of a practical nurse are stressed. The law relating to the practice of practical nursing as defined by the Louisiana State Board of Practical Nurse Examiners, including the Louisiana Revised Statutes, Title 37, Chapter 11, Subpart II- Practical Nurses, and LAC 46:XLVII, Nursing, Subpart I-Practical Nurses is again reviewed.

Prerequisite(s): GE1118, GE1218, GE1418, GE1518, LNUR110, LNUR111, LNUR112, LNUR113, LNUR120, LNUR121, LNUR122, LNUR130, LNUR131, LNUR132, LNUR133, LNUR134, LNUR140, LNUR141, LNUR142, LNUR143, LNUR144, LNUR210, LNUR211, LNUR212, LNUR213, LNUR214, LNUR220, LNUR221, LNUR222

LNUR234 **2.0 Quarter Credit Hour**
Pharmacology 4 and IV Practice **12/36/0**

Students will learn the indications and contraindications for a variety of commonly-administered isotonic, hypertonic and hypotonic intravenous fluids. Emphasis will also be placed on pharmacotherapeutic agents that are administered by the intravenous route, including antibiotics and various electrolyte solutions. The administration of blood and blood products will be introduced, with a focus on blood typing, cross match and compatibility issues. Learning experiences will include hands-on training in venipuncture techniques, identification and selection of specific IV fluids, setup and maintenance of IV delivery systems, and programming and maintenance of electronic infusion devices.

Prerequisite(s): None

ACADEMIC STANDARDS

GRADING LEGEND AND COURSE EVALUATION FOR PRACTICAL NURSING

The following grading scale shall apply to practical nursing students:

Grade	Quality	Score	Points	Included in GPA
A	Excellent	92% to 100%	4.0	Y
B	Very Good	86% to 91%	3.0	Y
C	Good	80% to 85%	2.0	Y
F	Failing	Below 80%	0.0	Y*
I	Incomplete		0.0	N
TR**	Transfer Credit		0.0	N
TR-A***	Transfer Credit	92% to 100%	4.0	Y
TR-B***	Transfer Credit	86% to 91%	3.0	Y
TR-C***	Transfer Credit	80% to 85%	2.0	Y
W	Withdrawal		0.0	N

*For exceptions, see Repeating a Course section.

**TR designates credits transferred from any college other than a Remington College campus.

***TR-A, TR-B, and TR-C designates credits transferred from another Remington College campus. The A, B, or C indicates the grade the student received at the other Remington College campus.

Student progress is determined by assessing class participation, class assignments, quizzes and examinations. **Students need to earn at least an 80% on all examinations and quizzes in order to complete the course successfully;** other course requirements such as papers and presentations will not suffice to raise the grade to passing.

Grades below "C" are unacceptable for credit toward a nursing degree. A numeric grade of 80 or better is required in all nursing courses to continue in the program. Students are required to pass the clinical and lab components associated with the corresponding theory course. Failure in the theory, lab, or clinical component requires repeating all aspects associated with the course. All clinical courses will be graded on a pass/fail basis.

HONORS

Students with the following cumulative GPAs upon graduation will be granted the designation of Cum Laude, Magna Cum Laude and Summa Cum Laude: Cum Laude: GPA between 3.50 and 3.74 Magna Cum Laude: GPA between 3.75 and 3.95 Summa Cum Laude: GPA between 3.96 and 4.00.

DRUG CALCULATION TESTING

Each quarter, practical nursing students will be tested on their ability to perform specific drug calculations. The student has three opportunities to pass the drug calculation test in the designated courses with at least a 90% score. If the student is not successful in passing within three attempts, the student will fail the course. The College will provide the calculators for student use.

GRADE APPEAL

To challenge a final course grade, a student must: a) notify the instructor of the course in question and b) present the instructor and the Program Director with a written justification for the challenge within seven calendar days of posting the final course grade. Challenges after that time will not be permitted, and the grade recorded on the official roll will prevail.

When challenging a grade, the student should first attempt to resolve the issue with the instructor. If the student is unable to do so, a conference will be held to discuss the appeal. Participants may include the student, instructor, Program Director and his/her Designee. Any issues not resolved during this conference are referred to the Campus President or his/her designee for review.

PROGRESSION POLICY

A numeric grade of 80 or better is required in all nursing courses to graduate from the nursing program. In order to receive a passing grade in the course, students are required to pass the clinical, lab, and theory portions of the course. Failure in the theory, lab, or clinical component requires repeating all aspects of the course. Academic progression in the nursing program is determined by a student's exam average in each course without consideration for any additional assignments. The benchmark for passing each nursing course is an exam grade average of 80 or greater.

Students who achieve a final course grade of less than 80 in any nursing course cannot enroll in subsequent clinical nursing courses. If the student does not pass the exam portion of the course with this average, other course requirements (such as papers and presentations) will not suffice to raise the grade to passing.

A nursing course may be repeated once to raise an unsatisfactory grade. Students may not enroll in any course for which they do not have the necessary prerequisites as a result of course failure or course withdrawal. A student who is unsuccessful in a course may be allowed to reattempt that course the next time it is offered, based on availability.

In order to be considered to repeat the failed course, the student must write a letter to the Program Director requesting permission to repeat the course. Re-admission to the nursing program is not guaranteed. A student who fails more than two courses, or who fails one course twice, will be dismissed from the program and will not be eligible for re-enrollment.

SATISFACTORY ACADEMIC PROGRESS POLICY AND REQUIREMENTS

MINIMUM CGPA REQUIREMENT (DEGREES)

Program Length (Minimum # of Months Required to Complete Program)	Minimum CGPA Requirement	Minimum Measurement Point in Financial Aid Payment Periods
Practical Nursing	2.00	End of Payment Period 1
	2.00	End of Payment Period 2
	2.00	End of Payment Period 3
	2.00	End of Payment Period 4
	2.00	End of Payment Period 5
	2.00	End of Payment Period 6 and each Payment Period thereafter

ATTENDANCE POLICY FOR PRACTICAL NURSING

ATTENDANCE POLICY: CLASS

If a student is aware of the need to miss a class, he or she is to notify the instructor in advance, if possible. If a student misses a class, he or she is responsible for determining what materials were presented in the missed class and for making his or her own arrangements to obtain this information from available sources such as instructors, classmates, Moodle, or other on-line or reference sources.

A student will be dropped for attendance if he or she does not attend at least one class within the period of time which is the lesser of: (a) 10 consecutive scheduled class days or (b) 14 consecutive calendar days (excluding scheduled break periods or unscheduled break periods resulting from inclement weather or cancellations of scheduled days).

Grade Adjustments Due to Absences

Students who are absent for multiple class days will have final course grade percentage points deducted as follows:

- Absent 1 day = no reduction in course grade
- Absent 2 days = 1 point reduction in course grade
- Absent 3 days = 2 points reduction in course grade
- Absent 4 days = 3 points reduction in course grade
- Absent 5 days = 4 points reduction in course grade
- Absent 6 days = 5 points reduction in course grade
- Absent 7 days = 6 points reduction in course grade
- Absent 8 days = 7 points reduction in course grade
- Absent 9 days = 8 points reduction in course grade
- Absent 10 days = 9 points reduction in course grade
- Absent 11 days = 10 points reduction in course grade

ATTENDANCE POLICY: EXAM

If the student anticipates missing a scheduled exam, he or she needs to notify the instructor. A different version of the missed exam may be administered at the faculty's discretion.

ATTENDANCE POLICY: LAB / CLINICAL

A critical component of the nursing curriculum is that students demonstrate clinical competency (meeting the clinical evaluation criteria, either on-site in a skills laboratory or off-site at a clinical site). "*Clinical Time*" means the time spent on-site at a clinical site or in a skills laboratory, including all required experiences, pre /post conferences and observations outlined by faculty. "*Clinical Absence*" means the time scheduled at a clinical site or in a skills lab that the student does not attend.

Clinical Time schedules may be adjusted from time to time.

Notice of schedule changes will be given to students as soon as reasonably possible after a schedule change has been made. Attendance during the required amount of Clinical Time is mandatory in order to receive a passing grade. Accordingly, all Clinical Absences must be made up in accordance with the requirements set forth below, or the student will not have passed the course:

- Students must be making satisfactory progress toward all course competencies in order to be eligible to make up a Clinical Absence.
- If more than 25% of Clinical Time in a course is missed, the student will receive a failing grade. • Tardiness and early departures constitute a Clinical Absence, and the time missed due to tardiness or early departure must be made up.
- A student who has not previously exceeded the 25% of Clinical Time missed limitation will be eligible to withdraw and not receive a failing grade only (a) due to extenuating circumstances approved in advance by the Program Director, or (b) in the event of a genuine medical emergency of the student or an immediate family member. [Vacations, weddings, funerals (other than those of immediate family members), child care or other family care giving obligations will not be considered to be extenuating circumstances.]
- Faculty and course coordinators have the right to determine the nature of the experience that will be required for any Clinical Time that must be made up.
- Direct patient care is typically required in clinical instruction. If faculty and clinical sites are available, the student must attend the makeup Clinical Time at the clinical site on the scheduled makeup day. If patient experiences are not available, alternative assignments will be offered for makeup time. Students are not guaranteed patient experiences for makeup Clinical Time.
- If makeup Clinical Time is scheduled at a clinical site, all students with missed Clinical Time will be required to make up the missed Clinical Time on the scheduled makeup day and if they fail to attend, the student will not be allowed to make up the missed Clinical Time. All clinical makeup time must be completed before the end of the term. Accordingly, it may not be possible to make up Clinical Time missed near the end of the term.
- If the makeup Clinical Time scheduled does not fall within the times that faculty is regularly scheduled at a clinical location, the student will be required to pay a fee of \$40 per hour for the makeup Clinical Time and the fee must be paid in advance of scheduled makeup time, and if not paid, the student will not be allowed to make up the Clinical Time. Makeup Clinical Time will be scheduled only to the extent that faculty and clinical space are available and there can be no assurance that makeup Clinical Time other than those scheduled by the college will be available.
- If there is an emergency or illness resulting in absence, the student should notify his or her assigned clinical instructor at least one hour prior to the start of the scheduled Clinical Time.
- A student may be instructed to leave a clinical site if, in the opinion of the clinical instructor or clinical supervisor, the student's tardiness, preparedness, or other conditions render the student incapable of providing safe patient care or having been tardy to the extent that it adversely affects the student's ability to achieve the intended educational objective of the clinical experience. In the event the student is instructed to leave the clinical site, the student will be deemed to have a Clinical Absence for portion of the scheduled Clinical Time missed.

PRACTICAL NURSING STUDENT RESPONSIBILITIES

MANDATORY MEDICAL INSURANCE

Students will be required to show proof of current health/medical insurance, including emergency benefits, at least at the beginning of each quarter by presentation of the student's medical insurance card to the Program Director or his/her designee. Students who do not submit all the required documentation including CPR card, immunization records, and proof of medical insurance may be dismissed from the program or clinical site. Students will be asked to provide documentation quarterly of current insurance coverage.

MANDATORY MALPRACTICE INSURANCE

Remington College's clinical partners require that students engaging in clinical experiences maintain malpractice insurance. This malpractice insurance is obtained through the Nurses Services Organization (NSO) and is provided by the College. Students are required to complete the application for coverage on an annual basis.

PROFESSIONAL EXPECTATIONS: ATTIRE

It is expected that students enrolled in Remington College will dress in a manner that is reflective of a professional nursing student. Business casual clothing is appropriate for the classroom. Appropriate attire for the clinical settings, with the exception of psychiatric and community health nursing courses, is as follows:

- 1) A clean, pressed, white lab coat.
- 2) A Remington College name pin when in any clinical area unless other requirements are made by the institution.
- 3) White non-porous shoes with enclosed toe and heel. Clogs are not permitted. Sneakers may be worn if they are completely white and clean.
- 4) A uniform consisting of a scrub top and a pair of fitted uniform pants in the designated color.
- 5) A *close-fitting white* shirt may be worn under the scrub top.
- 6) The exception to the above attire requirements is that when students are at the site for the sole purpose of gathering data and not engaged in the clinical practice, they may wear business casual professional attire under their lab coat. For these purposes, business casual attire *does not* include jeans, t-shirts, tank tops or similar casual clothing. Students *are not* permitted to wear sandals or other open-toed shoes. *If students arrive at the clinical site in inappropriate dress, they may be sent home by the clinical agency.*
- 7) Requirements for appearance in clinical practice areas:
 - a) Personal hygiene and grooming must be such that it does not jeopardize the safety of clients.
 - b) Fingernails are to be natural, short, clean, and unpolished. (Acrylic nails are not acceptable.)
 - c) Hair is to be worn so that it does not fall into the face of the student or over the patient care area when providing care. Men with facial hair are to maintain it in a neat, short style.
 - d) Students are not allowed to wear perfume, cologne or after-shave.
 - e) Students are to arrive in clinical areas with all required equipment necessary for client care (e.g., stethoscope, watch with a second hand, penlight and scissors). If students are not prepared with the proper equipment, they may be sent home at the discretion of the faculty member.
 - f) Students are allowed to wear one pair of small, stud earrings only.
 - g) There are to be no other visible piercing or tattoos.
 - h) Students may wear wedding bands only. No other rings are allowed.
 - i) Cell phones must be turned off when the student is in the clinical or classroom setting. Some clinical sites may prohibit students from bringing cell phones or other electronic devices onto the site.
 - j) Clinical sites may have other rules that students will be required to abide by.

HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)

The Health Insurance Portability and Accountability Act is designed as a national program to provide consistent standards to maintain confidentiality and privacy for client health information. Client confidentiality must be maintained at all times. Written assignments and clinical discussions must be conducted in a manner that will protect the identity of clients and their families. All students will be required to complete the HIPAA Medical Privacy Rule Training, which includes successfully completing a computerized module and submitting the computer-generated certificate documenting their successful completion, prior to being permitted to begin their clinical experiences. Students may not remove any documents from a clinical site.

Students are hereby warned in the strongest possible terms any violation of this policy will result in disciplinary action up to, and including, termination from the program. Any such disciplinary action taken in response to a violation of this policy will not be subject to appeal.

USE OF SOCIAL MEDIA

Under no circumstances are any clients or patients at clinical sites to be photographed by students, including those attending community service events. Further, under no circumstances may photos of clients or patients, clinical facilities, or fellow students or faculty taken at Remington College or at clinical facilities posted on social media. Students are hereby warned in the strongest possible terms any violation of this policy will result in disciplinary action up to, and including, termination from the program. Any such disciplinary action taken in response to a violation of this policy will not be subject to appeal.

COURSE AND FACULTY EVALUATIONS

Students are encouraged to participate in the quarterly evaluation of both faculty members and courses in the spirit of continuous improvement. These evaluations are submitted anonymously.

STUDENT EVALUATION

Students will receive a written evaluation in each clinical course at mid-term and at the completion of the clinical course. The instructor will review the evaluation with the student, and upon completion of the review, the student and the instructor will sign the evaluation. The student's signature does not constitute an acknowledgement that the student agrees with the instructor's evaluation, but serves as confirmation that the evaluation has been reviewed with and provided to the student. The student may make written comments in response to the evaluation, attaching it to the evaluation.

At the completion of certain didactic courses, students are required to complete a computerized, national examination that tests the student's comprehensive knowledge of the course content. Any fees for these examinations are included in the program costs. Students are evaluated according to course-specific performance criteria designated on the syllabus.

In the final quarter of the program, students are required to take a course entitled Career Readiness and as a part of the course requirements, must pass a comprehensive computerized examination, the HESI Comprehensive Examination ("HESI"), that contains questions similar to those found on the National Council Licensure Examination for Practical Nurses ("NCLEX-PN"). Students who fail to achieve a score of 875 or greater on the HESI, as graded by the testing service, will not pass the Career Readiness course, and will not be eligible for graduation until they pass the Career Readiness course. During the Career Readiness course, students will be given three opportunities to achieve a score of 875 or greater on the HESI. Students who do not achieve a score of 875 or greater on the HESI, during the Career Readiness course, will receive a grade of Incomplete ("I") and will be offered two additional opportunities to pass the HESI (HESI Make-Up Exams) on dates designated by the College within the 12 week period following the conclusion of the quarter during which a student receiving an "I" was enrolled in the Career Readiness course. Students who achieve a score of 875 or greater on one of the two HESI Make-Up Exams will have their "I" changed to a passing grade. Students who fail to achieve a score of 875 or greater on one of the two additional HESI Make-Up Exams will have their "I" changed to an "F" and will have failed the Career Readiness course.

STANDARDS OF PROFESSIONAL BEHAVIOR AND CONDUCT IN A CLINICAL SITE

Students in nursing and other health professions curricula are held to standards of conduct that both differ from and exceed those usually expected of college students. Consequently, nursing students are required to demonstrate clinical competency, including reasonable skill, safe practice, and professional behavior, in the care of clients. Students may be removed from clinical sites in a course at any time for unsafe or unprofessional behavior. Professional behaviors expected of the student include, but are not limited to, maintaining confidentiality, demonstrating accountability, being respectful of people's differences, being adequately prepared to ensure safe clinical practice, and adhering to the policies and procedures of Remington College's School of Nursing.

Remington College's School of Nursing has adopted the American Nurses Association (ANA) Code for Nurses and the Code of Ethics: Part II. These codes serve as overall guides for conduct as a nursing student. Key principles of these Codes are that nursing students are accountable and responsible to report unsafe and/or unprofessional behavior of other students to their clinical instructor.

Students have a fundamental responsibility to provide care to all clients assigned to them. Refusal to care for any client is contrary to the ethical standards of the nursing profession. Students who selectively refuse to care for certain clients will be counseled by their faculty. If, after being counseled, a student continues to refuse to provide care to all clients assigned to them, disciplinary action may be taken, including but not limited to, the student being dismissed from the program. If a student's behavior is considered unsafe or unacceptable, a faculty member will inform the student of that behavior and provide guidance and direction for improvement. The Code for Nurses specifies a standard of professional behavior expected of students throughout their enrollment in the program. Remington College reserves the right to dismiss any student who engages in unethical, dishonest, illegal conduct, or actions that are inconsistent with The Code for Nurses.

The following are examples of unsafe or unacceptable conduct:

- Evidence of inadequate preparation for clinical activities
- Incorrect or inadequate assessment/intervention
- Failure to report errors in medication or treatment administration
- Falsification of patient records
- Willfully or unintentionally doing physical or emotional harm
- Breach of confidentiality
- Violation of HIPAA protocol
- Inability to complete care/assignment within the established time period
- Inappropriate, unprofessional or untimely communication
- Evidence of behaviors that reflect an impaired state
- Failure to follow dress code guidelines.

ACADEMIC HONOR CODE

Remington College's School of Nursing has adopted the following honor code:

Students shall uphold the highest standards of academic integrity, present only their own work, never assist others with cheating or any other form of academic dishonesty and refuse to tolerate academic dishonesty in others. The penalty for academic dishonesty will range from a grade of zero "0" on the specific assignment to dismissal from the program.

HEALTH POLICY: PREGNANCY

Exposure to certain infectious diseases while pregnant may result in a health hazard for the student and the unborn child. Students are advised that they should discuss the hazards associated with working in a clinical site during pregnancy with their health care provider and should inform their academic advisor of the pregnancy. If the student's health care provider advises her that there are clinical activities or situations that she should avoid, Remington College will, upon receipt of verification from her health care provider, attempt to make reasonable accommodations. If a student elects to withdraw from the program due to the pregnancy, she will be charged in accordance with the refund policy. Students that have withdrawn from the program as a result of pregnancy and wish to re-enter the program will be required to complete a new Enrollment Agreement and to satisfy the Admission Requirements then in effect.

CHILDREN IN COLLEGE ACTIVITIES

Children are prohibited from being present in lectures, laboratories or clinical sites.

INFECTION CONTROL POLICY

If a student contracts any potentially infectious or contagious disease (including dermatological problems), the student must provide a statement from their health care provider to the clinical instructor confirming that the condition is not infectious or contagious and that the student may provide care to clients without subjecting them to risk of contracting the disease. Remington College considers the failure of a student to follow these CDC Standard/Universal Precautions in all client contacts to constitute unsafe conduct. (See Standards of Professional Behavior and Conduct in A Clinical Site section.)

UNIVERSAL PRECAUTIONS

Universal precautions apply to blood and to other body fluids containing visible blood. Occupational transmission of HIV and HBV to health-care workers by blood is documented. Blood is the single most important source of HIV, HBV, and other blood borne pathogens in the occupational setting. Universal precautions also apply to cerebrospinal fluid, synovial fluid, pleural fluid, peritoneal fluid, pericardial fluid, and amniotic fluid, semen and vaginal secretions. Universal precautions do not apply to feces, nasal secretions, sputum, sweat, tears, urine and vomitus unless they contain visible blood.

USE OF PROTECTIVE BARRIERS

Protective barriers reduce the risk of exposure of the health-care worker's skin or mucous membranes to potentially infective materials. For universal precautions, protective barriers reduce the risk of exposure to blood, body fluids containing visible blood, and other fluids to which universal precautions apply. Examples of protective barriers include gloves, gowns, masks, and protective eyewear. Universal precautions are intended to supplement rather than replace recommendations for routine infection control, such as hand washing and using gloves to prevent gross microbial contamination of hands. Because specifying the types of barriers needed for every possible clinical situation is impractical, some judgment must be exercised.

The risk of nosocomial transmission of HIV, HBV, and other blood borne pathogens can be minimized if health-care workers use the following general guidelines:

1) Take care to prevent injuries when using needles, scalpels, and other sharp instruments or devices; when handling sharp instruments after procedures; when cleaning used instruments; and when disposing of used needles. Do not recap used needles by hand; do not remove used needles from disposable syringes by hand; and do not bend, break, or otherwise manipulate used needles by hand. Place used disposable syringes and needles, scalpel blades, and other sharp items in puncture-resistant containers for disposal. Locate the puncture-resistant containers as close to the use area as is practical.

2) Use protective barriers to prevent exposure to blood, body fluids containing visible blood, and other fluids to which universal precautions apply. The type of protective barrier(s) should be appropriate for the procedure being performed and the type of exposure anticipated.

3) Immediately and thoroughly wash hands and other skin surfaces that are contaminated with blood, body fluids containing visible blood, or other body fluids to which universal precautions apply. Gloves should reduce the incidence of blood contamination of hands during phlebotomy but they cannot prevent penetrating injuries caused by needles or other sharp instruments. The likelihood of infection after skin exposure to blood containing HIV or HBV will depend on the concentration of virus (viral concentration is much higher for hepatitis B than for HIV), the duration of contact, the presence of skin lesions on the hands of the health-care worker, and -- for HBV -- the immune status of the health-care worker.

Although not accurately quantified, the risk of HIV infection following intact skin contact with infective blood is certainly much less than the 0.5% risk following percutaneous needlestick exposures. In universal precautions, all blood is assumed to be potentially infective for blood borne pathogens.

SCOPE OF PRACTICE FOR THE PRACTICAL NURSE IN LOUISIANA

The practice of practical nursing is defined in Section 961 of Chapter 11, Louisiana Revised Statutes of 1950. According to this law, practical nursing is the performance, for pay, of acts in the care, treatment or observation of the ill and for the maintenance of the health of others and the promotion of health care. Practical nurses may train and/or supervise other nurses, and subordinate personnel. They may also instruct patients.

A licensed practical nurse must practice under the direction of one of the following: licensed physician, optometrist, dentist, psychologist, or registered nurse. A licensed practical nurse may perform duties consistent with his/her educational preparation. The licensed practical nurse may also, with appropriate training (which is approved by this board, and documented), perform additional specified acts which are authorized by the Louisiana State Board of Practical Nurse Examiners when directed to do so by the licensed physician, optometrist, dentist, psychologist, or registered nurse.

The Louisiana State Board of Practical Nurse Examiners (LSBPNE) has no "laundry list" of tasks/skills an LPN can perform. Such lists tend to limit practice. Scope of practice is a fluid concept. It changes as knowledge and technology expand. LPNs must possess the knowledge, skill, and ability to perform their duties; therefore, scope of practice comes down to the competency of the individual LPN.

The following list is not inclusive of all of LPN practice and should not be used to define or limit practice. The following are some of the tasks (those most frequently inquired about) an LPN may perform when the above conditions are met:

- Initiate and maintain *IV therapy* and administer IV medications by IVPB and/or IVP (including hyperalimentation, blood and blood products)
- Reinsertion of *suprapubic* catheters
- Accept *verbal/phone orders* directly from the prescriber (an optometrist, advanced practice registered nurse, physician, dentist, or psychologist)
- Perform heparinization during *hemodialysis*
- Serve as *first surgical assistant* (but may not suture, dissect or cauterize)
- Maintain and administer meds via *heparin locks*
- Pap smears/GC cultures/IUD string checks/fundal heart tones/Leopolds maneuvers
- Apply *Unna boots*
- Load/monitor *PCA machines*
- Care for clients with *external venous catheters* (including Hickman, Groshong, Brovia) and specifically: obtain blood specimens/connect and monitor IV fluids/connect IVPB, provide site care (including dressing changes)
- Care for clients with *internal venous access devices* (including port-a-cath, life port) and specifically: access with and/or remove Huber needle/draw blood/connect and monitor IV fluids and provide site care (including dressing changes)
- Insert a *feeding tube in a neonate*

- Reinsert a *tracheostomy tube* in an established tract
- Remove sheaths in a *cardiac cath* lab and later d/c these lines
- Perform tasks which promote *pulmonary health and hygiene* (administer oxygen, aerosol and IPPB treatments, suction, perform CPT, etc.). LPNS MAY NOT HOLD THEMSELVES OUT AS RESPIRATORY THERAPISTS OR RESPIRATORY THERAPY TECHNICIANS.
- Perform "head to toe" *physical assessments*.

Taken directly from: http://www.lsbpne.com/scope_of_practice.phtml

2017 CALENDAR PRACTICAL NURSING PROGRAM

QUARTERS

	<u>Begin</u>	<u>End</u>
Winter Quarter	January 23, 2017	April 16, 2017
Spring Quarter	April 17, 2017	July 9, 2017
Summer Quarter	July 17, 2017	October 8, 2017
Fall Quarter	October 16, 2017	January 14, 2018

BREAKS

	<u>Begin</u>	<u>End</u>
Winter Break	January 16, 2017	January 22, 2017
Summer Break	July 10, 2017	July 16, 2017
Fall Break	October 9, 2017	October 15, 2017
Winter Break2	December 25, 2017	January 1, 2018

HOLIDAYS

New Year's Day Holiday	January 2, 2017
Dr. Martin Luther King Day	January 16, 2017
Memorial Day	May 29, 2017
Independence Day	July 4, 2017
Labor Day	September 4, 2017
Thanksgiving	November 23, 2017
Friday After Thanksgiving	November 24, 2017
Christmas Day Holiday	December 25, 2017
New Year's Day Holiday	January 1, 2018