

# REMINGTON COLLEGE'S TAMPA CAMPUS

## ADDENDUM TO CATALOG/VOLUME N-1408 DATED 8/27/2014

Revised: 11/6/15

### TUITION SCHEDULE

DIPLOMA IN DENTAL ASSISTING ..... \$15,995.00

*\*The Campus is no longer enrolling new students in this program.*

DIPLOMA IN MEDICAL ASSISTING ..... \$19,990.00

*\*The Campus is no longer enrolling new students in this program.*

DIPLOMA IN MEDICAL ASSISTING WITH X-RAY TECH (LIMITED SCOPE) ..... \$19,990.00

*\*The Campus is no longer enrolling new students in this program.*

ASSOCIATE OF SCIENCE IN COMPUTER AND NETWORK ADMINISTRATION ..... \$33,900.00

*\*The Campus is no longer enrolling new students in this program.*

ASSOCIATE OF SCIENCE IN CRIMINAL JUSTICE ..... \$33,900.00

*\*The Campus is no longer enrolling new students in this program.*

BACHELOR OF SCIENCE IN CRIMINAL JUSTICE ..... \$24,700.00

*\*The Campus is no longer enrolling new students in this program.*

## ADMINISTRATORS AND FACULTY

ADMINISTRATORS.....	TITLES
Michael Seltzer .....	Campus President
Deborah Hoffman .....	Director of Career Services
Brittany Penland .....	Area Director of Student Finance
Luigidge Gustin.....	Student Services Associate
Ellen Rivers .....	Externship Coordinator
Luigidge Gustin.....	Registrar
Vicki Lynn Hamaker.....	Learning Resource Sys. Manager

### MEDICAL ASSISTING AND MEDICAL ASSISTING WITH X-RAY TECH (LIMITED SCOPE)

FACULTY .....	CREDENTIALS .....	INSTITUTIONS
Brent James Shepherd .....	BS, Business .....	Murray State University
	AAS, Radiologic Technology .....	Keiser University
	Associate in Arts.....	University of Kentucky
Diane Levin .....	BS, Nursing .....	Georgia Health Sciences University
	BA, English.....	University of South Florida
Tracy Abernathy .....	LPN.....	Ivy Tech Community College

### COMPUTER AND NETWORK ADMINISTRATION

FACULTY .....	CREDENTIALS .....	INSTITUTIONS
Penelope Sy A Foek .....	MBA .....	Tampa College
	BS, Computer Information Science.....	Tampa College
Victor Gonzalez .....	MA, Education Technology .....	University of Phoenix
	BA, Management.....	University of Maryland
	AS, General Education .....	Troy State University

### CRIMINAL JUSTICE

FACULTY .....	CREDENTIALS .....	INSTITUTIONS
Lindsay Parks .....	Masters, Criminal Justice.....	South University
	Bachelors, Criminal Justice .....	FMU
	Law Enforcement Certification .....	SPC
Thomas Sanders .....	MA, Organizational Management .....	University of Phoenix
	BS, Management and Ethics .....	Trinity College
	Certificate in Interview and Interrogation,	
	Certified in Advanced Forensics .....	Reid Institute

### GENERAL EDUCATION

FACULTY .....	CREDENTIALS .....	INSTITUTIONS
Penelope Sy A Foek .....	MBA .....	Tampa College
	BS, Computer Information Science.....	Tampa College
Valerie Hewitt .....	MEd, Education .....	Trinity University
	BA, East Asian Studies.....	Eckerd College

## ADDITIONAL MODIFICATIONS

Page 3: The following paragraph has been added to Item 2) of the Admissions Requirements and Procedures.

### **Student with Foreign High School Transcripts**

Applicants for admission who have obtained a high school diploma outside of the United States must provide proof that they hold the equivalent of a U.S. high school diploma, prior to attending class. This proof must be obtained by having the high school diploma translated to English, evaluated, and certified as equivalent to a U.S. high school diploma by a foreign evaluation service which is recognized by the National Association of Credential Evaluation Services (<http://naces.org/members.html>). The applicant is responsible for paying all fees associated with the evaluation, which is to be sent directly to the Chief Academic Officer. The Chief Academic Officer, or his or her designee, will review the evaluation results to determine if the foreign high school transcript is deemed equivalent.

Page 3: The third sentence of item 3) has been revised to read as follows:

The required passing score for the Wonderlic exam will be 17 or higher for the Computer and Network Administration associate degree program and 10 or higher for all other programs.

Page 4: The Attendance Requirements section of the Activation policy has been replaced with the following Attendance Requirements:

### **Attendance Requirements**

In order to be eligible for activation, all applicants must meet the following attendance requirements for the term in which they begin classes:

- Attend at least one class on the first day of the term,
- Attend at least one class on at least 50% of the days classes are scheduled in the activation period, and
- Attend at least one class on at least 50% of the days classes are scheduled in the second week of the term.

Page 4: The following paragraph has been added to the Transfer of Credit for Programs Other than the Cosmetology Program section, under the General Discussion of Transfer Credit Determinations and Values subsection.

No more than 50% of a program's total credit hour requirements may be satisfied with transfer credits. Credit hours earned at a Remington College location other than the Tampa Campus are not deemed to be transfer credits for purposes of applying this transfer credit limitation, and the grades earned therein shall be included in the calculation of the student's CGPA.

Page 7: The Re-Enrollment Policy has been replaced with the following Re-Enrollment and Re-Entry policy:

### **RE-ENROLLMENT AND RE-ENTRY POLICY**

Former students of Remington College who have dropped or been dropped and who wish to return to Remington College to re-enroll into the same program in which they were previously enrolled, or to re-enter Remington College in a different program are generally eligible to re-enroll or re-enter provided that:

- It has been less than 10 years since the date on which the former student ceased enrollment at Remington College,
- The program into which the former student wishes to re-enroll or to enter is being offered by the Campus at the time, and
- He or she meets the eligibility requirements for enrolling in the program that are applicable at the time.

Former students who have been out of Remington College for more than one year but less than ten years and who earned a cumulative GPA of less than 2.5 during their prior enrollment will be eligible to re-enroll or re-enter only with the express written approval of the Chief Academic Officer, which approval shall be at the sole discretion of the Chief Academic Officer.

Former students wishing to re-enroll or re-enter must have completed an Application no later than the close of business on the Tuesday preceding the start date of the term into which they seek to re-enroll or re-enter.

Note: Program requirements of the various programs may change over time. Accordingly, students wishing to re-enroll should be aware that some or all of the credit hours earned during their prior enrollments may not qualify for credit toward the current program requirements.

The eligibility of the Applicant seeking to re-enroll or re-enter is subject to the following criteria:

### **ACADEMIC CRITERIA**

- 1) Former students who were dropped for violating the Student Code of Conduct ("SCC") are not eligible to re-enroll or re-enter.
- 2) Former students who were dropped for failure to maintain Satisfactory Academic Progress ("SAP") are not eligible to re-enroll.

- 3) Former students must have completed and executed both an Application and an Enrollment Agreement which has been executed by an authorized representative of Remington College and both documents must have been fully executed prior to the beginning (start time) of the class or term into which the Applicant is attempting to re-enroll or re-enter.
- 4) Former students who have dropped three times are not eligible to re-enroll or re-enter except this limitation can be waived in rare and special circumstances ONLY by the Chief Executive Officer of Remington College.

Note: Occasionally, students will be dropped by Remington College for administrative reasons, such as when a class needed by the student is not being offered in the upcoming term. Such drops will be recorded as "Administrative Drops" and will NOT be counted as a "drop" for purposes of the three drop limitation described above.

#### **FINANCIAL CRITERIA**

- 1) Former students seeking to re-enroll or re-enter must have made satisfactory financial arrangements in order to be eligible to re-enroll or re-enter. Generally the financial arrangements will be deemed satisfactory if the Applicant has demonstrated his or her ability to pay his or her cost of attendance for the re-enrollment or re-entry and satisfactorily address any outstanding balances from their prior enrollment.
- 2) Former students whose re-enrollment start date is equal to or less than 180 days from their last day of attendance will be charged the Tuition rate that was in effect during their enrollment. Former students whose re-enrollment start date is greater than 180 days from their last day of attendance will be charged the current Tuition rate effective for the term in which their re-enrollment begins.

#### **OTHER CONSIDERATIONS**

Notwithstanding the above provisions, the Campus President has the authority to determine that a former student is not eligible to re-enroll or re-enter if, in the opinion of the Campus President, the re-admittance of the former student would be detrimental to the Campus and its students.

Page 14: The last sentence in the first paragraph of the Academic Achievement Scholarship has been revised to read as follows: The Academic Achievement Scholarship is not available to re-enrolling or re-entering students.

Page 14: The last sentence in the first paragraph of the New Career Success Scholarship has been revised to read as follows: The New Career Success Scholarship is not available to re-enrolling or re-entering students.

Page 16: The administrative office hours are generally Monday through Friday 9:00 AM to 5:00 PM.

Page 18: Remington College is no longer enrolling students in the 8-month Medical Assisting program.

Page 18: Remington College is no longer enrolling students in the Cosmetology program.

Page 18: Remington College is no longer enrolling students in the Personal Fitness Trainer program.

Page 22: Remington College is no longer enrolling students in the Medical Assisting with X-Ray Tech (Limited Scope) and EKG program.

Page 29: The course description for CJ2710 has been revised to read as follows:

This course focuses on ethics in the day-to-day context. Emphasis is placed on practical ethical applications rather than theoretical principles. Topics presented include ethics in policing, law, correctional institutions, fighting terrorism and private security, and students will study practical scenarios in these areas.

Page 31: The course description for CJ4653 has been revised to read as follows:

This course is an introduction to the field of computer information crime, basic criminal techniques, and relevant laws. Coursework includes components of computer forensics, detecting and interceding in computer crimes, techniques used by hackers, and techniques to detect and prevent hackers from attacking and infiltrating computer systems. Coursework also includes a discussion of communication techniques used by computer criminals, with an overview of encryption, stenography, and hacker slang. Topics presented include computer stalking, harassment and child protection methods and litigation, depositions, expert reports, and how to select an appropriate expert witness.

Page 52: The last paragraph of the Financial Aid Probation policy has been revised to read as follows: A student Dropped for failing SAP requirements will not be eligible to re-enroll or re-enter in any program at any Remington College campus. (See Re-Enrollment and Entry Policy regarding application to Satisfactory Academic Progress Policy.)

Page 54: The first paragraph following the Attendance Requirements and Attendance Probations section of the Attendance Policy for Programs Other than the Cosmetology Program has been revised to read as follows: A student terminated for attendance shall not be eligible to re-enroll or re-enter in the term immediately following the term in which the student was dropped, and shall be allowed to re-enroll or re-enter only with the written approval of the Chief Academic Officer for Remington College.

- Page 56: The last paragraph of the Right to Cancel Application and Enrollment Agreement and to Receive a Refund of All Payments has been deleted and the first paragraph has been revised to read as follows: Students may cancel their Application and Enrollment Agreement with Remington College without penalty and terminate their obligations by notifying the Campus prior to midnight of the third business day after the Application and Enrollment Agreement is signed by the student.
- Page 60: The last paragraph of the Student Conduct and Discipline policy has been revised to read as follows: After being suspended, a student may be allowed to resume attending classes only after a written request is submitted to the Campus President, and the Campus President approves the student's request. Any further infraction of Campus policies may result in expulsion. (See Re-Enrollment and Re-Entry Policy regarding application to Student Conduct and Discipline.)
- Page 60: The following Anti-Hazing Policy has been added to the Administrative Policies section of the catalog.
- Anti-Hazing Policy  
Hazing means any action or situation that recklessly or intentionally endangers the mental or physical health or safety of a student for purposes including, but not limited to, initiation or admission into or affiliation with any organization operating under the sanction of a postsecondary institution. Remington College strictly prohibits students or other persons associated with any student organization from engaging in hazing. Violations of this policy will be handled in accordance with Remington College's Student Conduct and Discipline policy.
- Page 68: Warren A. Stephens has been replaced with Jackson Farrow, Jake Froemsdorf has been deleted, Jeremy Hertz has been replaced with Adam Martin, Robert Mauk has been replaced with Hiram Nall, Michael Smith has been replaced with Rich Wilson, Don McLaughlin has been replaced with Greenie "Skip" Walls, Kenneth Heinemann has been replaced with Michael Seltzer, Dr. Karin Polifko's title has been changed to Vice President, and Anthony Pennington / Dean & Campus Director/Nursing has been added.

# 2016 CALENDAR

## DIPLOMA PROGRAMS

	<u>Begin</u>	<u>End</u>
January	January 18, 2016	February 11, 2016
February	February 15, 2016	March 10, 2016
March	March 14, 2016	April 7, 2016
April	April 18, 2016	May 12, 2016
May	May 16, 2016	June 9, 2016
June	June 13, 2016	July 7, 2016
July	July 18, 2016	August 11, 2016
August	August 15, 2016	September 8, 2016
September	September 12, 2016	October 6, 2016
October	October 17, 2016	November 10, 2016
November	November 14, 2016	December 8, 2016
December	December 12, 2016	January 12, 2017

## MID-QUARTERS

	<u>Begin</u>	<u>End</u>
Spring	January 18, 2016 February 29, 2016	February 25, 2016 April 7, 2016
Summer	April 18, 2016 May 30, 2016	May 26, 2016 July 7, 2016
Fall	July 18, 2016 August 29, 2016	August 25, 2016 October 6, 2016
Winter	October 17, 2016 November 28, 2016	November 24, 2016 January 12, 2017

## QUARTERS

	<u>Begin</u>	<u>End</u>
Winter Quarter	January 18, 2016	April 7, 2016
Spring Quarter	April 18, 2016	July 7, 2016
Summer Quarter	July 18, 2016	October 6, 2016
Fall Quarter	October 17, 2016	January 12, 2017

## BREAKS

	<u>Begin</u>	<u>End</u>
Spring Break	April 11, 2016	April 17, 2016
Summer Break	July 11, 2016	July 17, 2016
Fall Break	October 10, 2016	October 16, 2016
Winter Break	December 26, 2016	January 1, 2017

## HOLIDAYS

New Year's Day Holiday	January 1, 2016
Dr. Martin Luther King Day	January 18, 2016
Mardi Gras	February 9, 2016
Memorial Day	May 30, 2016
Independence Day	July 4, 2016
Labor Day	September 5, 2016
Thanksgiving	November 24, 2016
Friday After Thanksgiving	November 25, 2016
Christmas Day Holiday	December 23, 2016
New Year's Day Holiday	December 30, 2016

**The Campus offers open registration/enrollment.  
Some quarters may require make-up days for holidays or breaks.**

## Remington College

### Dental Assisting

Program Level - Undergraduate certificate

Program Length - 32 weeks

#### COST

**Q. How much will this program cost me?\***

**A. Tuition and fees: \$15,995**  
**Books and supplies: \$0**  
**On-campus room & board: *not offered***

What other costs are there for this program?<sup>1</sup>

For further program cost information, visit  
<http://studentinfo.remingtoncollege.edu/>

\* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

#### SUCCESS

**Q. How long will it take me to complete this program?**

**A. The program is designed to take 32 weeks to complete. Of those that completed the program in 2013-2014, 31% finished in 32 weeks.**

**Q. What are my chances of getting a job when I graduate?**

**A. The job placement rate for students who completed this program is 75%.**

For further information about this job placement rate. <sup>2</sup>

#### FINANCING

**Q. What financing options are available to help me pay for this program?**

**A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:**

**Federal loans: \$9,402**

**Private education loans: \$0**

**Institutional financing plan: \$0**

The school has elected to provide the following additional information: 93% of program graduates used loans to help finance their costs for this program.

For more information on jobs related to this program. <sup>4</sup>

<sup>1</sup> For additional information related to this program and/or the information provided above. <sup>2</sup>

Date Created: 6/18/2015

#### <sup>1</sup> Other costs for this program

There are no additional costs for this program. Tuition includes books, equipment, lab fees, and uniforms (if necessary).

#### <sup>2</sup> Job Placement Rate Information

**Name of the accrediting agency this placement rate is calculated for:**

Accrediting Commission of Career Schools and Colleges (ACCSC)

**Who is included in the calculation of this rate?**

Completers reported on the 2014 ACCSC Annual Report are included in this calculation.

**What types of jobs were these students placed in?**

The job placement rate includes completers hired for: Jobs within the field

Positions that recent completers were hired for include: Dental Assistant, Registered Dental Assistant

**When were the former students employed?**

The rate is based on program completers reported on the 2014 ACCSC Annual Report who were employed on or before October 8, 2014.

**How were completers tracked?**

Verbal and written communication with students

#### <sup>3</sup> Additional information related to this program and/or the information provided above

The data disclosed herein is calculated on a composite basis for the institution, which includes locations of Baton Rouge, Cleveland, Columbia, Dallas (Garland), Fort Worth, Honolulu, Houston North (Greenspoint), Houston South (Webster), Houston West (Westchase), Lafayette, Little Rock, Memphis, Mobile, Nashville, Shreveport and Tampa, and the data set forth in the financing and success sections may differ from the composite data if calculated separately by location.

The median loan debt is the middle value of all debt amounts owed by graduates (during the 2013-2014 Award Year) at the time they completed the program.

#### <sup>4</sup> More information on jobs related to this program

Dental Assistants <http://online.onetcenter.org/link/summary/31-9091.00>

## Remington College

### Medical Assisting

Program Level - Undergraduate certificate

Program Length - 48 weeks

#### COST

**Q. How much will this program cost me?\***

**A. Tuition and fees: \$19,990  
Books and supplies: \$0  
On-campus room & board: *not offered***

What other costs are there for this program?<sup>1</sup>

For further program cost information, visit  
<http://studentinfo.remingtoncollege.edu/>

\* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

#### FINANCING

**Q. What financing options are available to help me pay for this program?**

**A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:**

**Federal loans: \***

**Private education loans: \***

**Institutional financing plan: \***

\* There were fewer than 10 graduates in this program. Median amounts are withheld to preserve the confidentiality of graduates.

#### SUCCESS

**Q. How long will it take me to complete this program?**

**A. The program is designed to take 48 weeks to complete. Of those that completed the program in 2013-2014, \*% finished in 48 weeks.**


\* Fewer than 10 students completed this program in 2013-14. The number who finished within the normal time has been withheld to preserve the confidentiality of the students.

**Q. What are my chances of getting a job when I graduate?**

**A. The job placement rate for students who completed this program is \*%.**

\* We are required to calculate this information; however, there were no graduates in this program for the year 2013-14.

For more information on jobs related to this program. <sup>3</sup>

 For additional information related to this program and/or the information provided above. <sup>2</sup>

Date Created: 6/19/2015

#### <sup>1</sup> Other costs for this program

There are no additional costs for this program. Tuition includes books, equipment, lab fees, and uniforms (if necessary).

#### <sup>2</sup> Additional information related to this program and/or the information provided above

The data disclosed herein is calculated on a composite basis for the institution, which includes locations of Baton Rouge, Cleveland, Columbia, Dallas (Garland), Fort Worth, Honolulu, Houston North (Greenspoint), Houston South (Webster), Houston West (Westchase), Lafayette, Little Rock, Memphis, Mobile, Nashville, Shreveport and Tampa, and the data set forth in the financing and success sections may differ from the composite data if calculated separately by location.

There is no median loan debt or on-time completion information available as there were no graduates during the 2013-14 Award Year.

There is no accreditor job placement rate as there were no graduates during the period encompassed by the 2014 ACCSC Annual Report.

#### <sup>3</sup> More information on jobs related to this program

Medical Secretaries <http://online.onetcenter.org/link/summary/43-6013.00>

Medical Assistants <http://online.onetcenter.org/link/summary/31-9092.00>



## Remington College

### Medical Assisting with X-Ray Tech (Limited Scope)

Program Level - Undergraduate certificate

Program Length - 48 weeks

#### COST

**Q. How much will this program cost me?\***

**A. Tuition and fees: \$19,990**  
**Books and supplies: \$0**  
**On-campus room & board: *not offered***

What other costs are there for this program?<sup>1</sup>

For further program cost information, visit  
<http://studentinfo.remingtoncollege.edu/>

\* The amounts shown above include costs for the entire program, assuming normal time to completion. Note that this information is subject to change.

#### FINANCING

**Q. What financing options are available to help me pay for this program?**

**A. Financing for this program may be available through grants, scholarships, loans (federal and private) and institutional financing plans. The median amount of debt for program graduates is shown below:**

**Federal loans: \***

**Private education loans: \***

**Institutional financing plan: \***

\* There were fewer than 10 graduates in this program. Median amounts are withheld to preserve the confidentiality of graduates.

#### SUCCESS

**Q. How long will it take me to complete this program?**

**A. The program is designed to take 48 weeks to complete. Of those that completed the program in 2013-2014, \*% finished in 48 weeks.**


\* Fewer than 10 students completed this program in 2013-14. The number who finished within the normal time has been withheld to preserve the confidentiality of the students.

**Q. What are my chances of getting a job when I graduate?**

**A. The job placement rate for students who completed this program is \*%.**

\* We are required to calculate this information; however, there were no graduates in this program for the year 2013-14.

For more information on jobs related to this program. <sup>3</sup>

 For additional information related to this program and/or the information provided above. <sup>2</sup>

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There are no additional costs for this program. Tuition includes books, equipment, lab fees, and uniforms (if necessary).

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#### <sup>3</sup> More information on jobs related to this program

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