

# **2018 REMINGTON COLLEGE (COLUMBIA CAMPUS) CRIME & SECURITY REPORT**

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## **Introduction**

The Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act (Clery Act), codified at 20 U.S.C. § 1092(f) as a part of the Higher Education Act of 1965, is a federal law that requires colleges and universities to disclose certain timely and annual information about campus crime and security policies. All public and private post-secondary educational institutions participating in federal student aid programs are subject to the Clery Act and compliance with the provisions of the Clery Act and applicable regulations does not constitute a violation of Section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly known as the Family Educational Rights and Privacy Act of 1974 (FERPA).

The Clery Act requires colleges and universities to publish an annual report every year by October 1<sup>st</sup> that contains three (3) years' worth of crime statistics and certain security policy statements, including sexual assault policies, which assure basic victims' rights, the law enforcement authority of campus security, where the students should go to report crimes, and domestic and sexual violence prevention and awareness education.

The complete text of the Clery Act along with the implementing regulations published by the U.S. Department of Education is available at the Clery Center for Security on Campus website located at <http://clerycenter.org/>.

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## **Reporting Crime and Other Emergencies on Campus**

Remington College (Columbia Campus) is committed to providing an environment that provides security for persons and property without the need for unduly burdensome policies and practices. No absolute guarantee of individual safety or security of property is possible, but with the cooperation of students, faculty, staff and visitors, it is possible to provide a level of security that is reasonable, effective, and relatively unobtrusive. All members of the Remington College (Columbia Campus) community are expected to familiarize themselves with Campus security policies and procedures, adhere to these policies and procedures, and immediately report violations.

If you witness any non-emergency criminal incidents or safety concerns and/or are the victim of criminal behavior on property owned or controlled by Remington College (Columbia Campus), promptly report it to the Columbia Police Department by dialing (803) 252-2911. In the case of an emergency, calls should be made to 911. Immediately after reporting the incident to the Columbia Police Department, please report the incident to the Campus Director or any other school official. For victims who are unable to make a report to local law enforcement, the Campus Director will accurately and promptly notify local law enforcement of a crime when the Campus Director is made aware of the crime and the victim's inability to report the crime. Victims or witnesses of a crime or

incident who wish to report that crime or incident for inclusion in the annual disclosure of crime statistics on a voluntary, confidential basis may do so by contacting the Campus Director and informing him/her of the crime or incident. Remington College (Columbia Campus) has no pastoral and/or professional counselors working with the students and/or employees.

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## **Campus and Community Notification of Criminal Activity (Timely Warnings)**

Remington College (Columbia Campus) places a high priority on the safety and security of all members of the Campus community. It is the policy of Remington College (Columbia Campus) to notify members of the Campus community of any reported crime(s) that are determined to pose a threat to the safety of students or employees. Anyone with information warranting a potential timely warning should report the circumstances to the Columbia Police Department, by phone on-campus at ext. (9) 911 or off-campus at 911. The Campus Director is responsible for determining the need for and implementing timely campus notification. If the Campus Director deems it necessary to notify the Campus community of a threat, Public Safety Bulletins will be published and posted on bulletin boards throughout the Campus. The bulletins will allow members of the Campus community to know what concerns currently exist so they can better protect themselves.

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## **Emergency Response and Evacuation Procedures**

Remington College (Columbia Campus) places a high priority on the safety and security of all members of the Campus community and will make efforts to immediately notify, either via verbal announcement, electronic notification, or Public Safety Bulletin, and facilitate the evacuation of members of the Campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students or staff occurring on Campus property (unless issuing a notification will, in the professional judgment of responsible authorities, compromise efforts to assist a victim or to contain, respond to, or otherwise mitigate the emergency). The Campus Director will attempt to confirm the existence of a significant emergency or dangerous situation by contacting local law enforcement. After confirming the existence of a significant emergency or dangerous situation, the Campus Director will determine the appropriate segment or segments of the Campus community who will receive notification, determine the content of the notification, and will initiate the notification system. The Campus Director and his/her designees are responsible for implementing the actions required by the Emergency Response and Evacuation Procedures.

At least once per year, Remington College (Columbia Campus) will test its emergency response and evacuation procedures by conducting an emergency evacuation drill, which may be either announced or unannounced. In conjunction with this emergency evacuation drill, Remington College (Columbia Campus) will post or otherwise publicize a copy of its Emergency Response and Evacuation Policy to the Campus community.

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## **Access to and Maintenance and Security of Campus Facilities**

Remington College (Columbia Campus) is a private institution, and as such reserves the right to limit the use of its grounds and facilities as it deems appropriate. Access to any Remington College (Columbia Campus) facility by any person or persons is strictly limited to those having legitimate business in that area or facility. Most Campus buildings and facilities are accessible to students, parents, employees, contractors, guests and invitees Monday-Thursday 8:00 a.m. to 10:30 p.m., Friday 8:00 a.m. to 5:00 p.m., and Saturday 10:00 a.m. to 3:00 p.m. Access times will vary depending upon the nature of the building and its activity. Except for those students, faculty, and staff with keys or appropriately authorized access cards, access is generally restricted to Campus-affiliated personnel during recognized holidays. Outside of normal business hours, in some locations, alarms are also provided to sound if doors are opened or compromised. Many building high-risk areas are also equipped with intrusion alarms and/or duress alarm systems for the protection of staff. Remington College (Columbia Campus) does not maintain any campus residences.

Motor vehicle parking lots, pedestrian walkways, and building exteriors are well lighted and the Campus's design criteria calls for a high level of illumination on all new buildings and surroundings. Members of the Campus community are encouraged to report any exterior lighting deficiencies to the Campus Director or other member of Campus Management. Exterior doors on Campus buildings are locked each evening by the Campus Director or other members of Campus Management. Door and security hardware operating deficiencies should also be reported to the Campus Director. Parking lots and areas are actively patrolled by Campus security.

Remington College does not have campus law enforcement and, for campuses that have them, security guards are not authorized to make arrests. If security guards witness or are informed of a crime being committed they will notify local law enforcement who will be responsible for the investigation of the alleged criminal offense(s).

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## **Security Awareness and Crime Prevention Programs**

All students are required to attend the Campus's Orientation at which time they are cautioned to avoid loss of property and/or injury to self or others by reading and observing the safety and Campus security information that is posted in the student lounge and corridor bulletin boards, as well as disseminated at Orientation.

In addition to the Annual Campus Security Report which is posted in the student lounge area, Remington College (Columbia Campus) makes literature available that is provided by community and government agencies which describes various programs and help numbers for personal safety, health, and emergency counseling. Literature is displayed in the student library. Crime prevention information updates are requested by the Campus

administration and posted every six months.

A common theme of all awareness and crime prevention programs is to encourage students and employees to be aware of their responsibility for their own security and the security of others.

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## **Criminal Activity by Students at Off-Campus Locations**

Remington College (Columbia Campus) does not have any recognized off-campus facilities. All criminal activity observed by students at off-campus locations should be immediately reported to local law enforcement.

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## **Drug and Alcohol Policy**

Remington College (Columbia Campus) is committed to having a Campus that is free of the illegal or abusive use of drugs and alcohol. In keeping with this commitment, it is the policy of Remington College (Columbia Campus) that the possession, sale, use or distribution of illicit drugs, alcohol, or other intoxicants in Campus buildings and facilities and at official Campus functions held on Campus is prohibited. Any violation of state or federal drug, alcohol, or underage drinking laws or the violation of the Campus's policies regarding alcoholic beverages or illegal drugs by students, staff, or faculty shall be subject to disciplinary action up to and including termination and/or expulsion. It is unlawful in South Carolina to sell, furnish or provide alcohol to a person under the age of 21. The possession of alcohol by anyone less than 21 years of age in a public place or a place open to the public is illegal.

Excessive use of alcohol and other drugs is a serious health problem in itself, but alcohol and drug abuse can also contribute to a host of other physical and mental health problems such as unwanted pregnancy, violent behavior, HIV infection and other sexually transmitted diseases, and psychological depression.

Remington College (Columbia Campus) encourages students and employees who are experiencing substance abuse problems to seek assistance from resources available to them on Campus, as well as from agencies and self-help groups available in the community. A list of these resources is available from the Front Desk Receptionists, Department Chairpersons, and Admissions Representatives as well as in the rack located in the student lounge. The resources available include:

LRDAC: (803) 726-9300

Alcoholics Anonymous: (803) 254-5301

Narcotics Anonymous: (803) 254-6262

Columbia Metro Treatment Center: (803) 791-9422

Please see either the employee or student Remington College Drug and Alcohol Abuse policy for more detailed information.

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## **Sex Offender Registry and Access to Related Information**

In accordance with the Adam Walsh Child Protection and Safety Act of 2006, the “Campus Sex Crimes Prevention Act” of 2000, which amends the Jacob Wetterling Crimes Against Children and Sexually violent Offender Registration Act, the Jeanne Clery Act and the Family Educational Rights and Privacy Act of 1974, Remington College (Columbia Campus) is providing a link to the South Carolina Law Enforcement Division Sex Offender Registry. The “Campus Sex Crimes Prevention Act” requires institutions of higher education to issue a statement advising the Campus community where law enforcement information provided by a State concerning registered sex offenders may be obtained. It also requires sex offenders already required to register in a State to provide notice of each institution of higher education in that State at which the person is employed, carries a vocation, or is a student. In the state of South Carolina, sex offenders must register with the Sex Offender Registry maintained by the South Carolina Law Enforcement Division.

The South Carolina Sex Offender Registry is available via internet. Registry information provided under this section shall be used for the purposes of the administration of criminal justice, screening of current or prospective employees, volunteers, or otherwise for the protection of the public in general and children in particular. The South Carolina Law Enforcement Division is responsible for maintaining this registry. Follow the link below to access the South Carolina Law Enforcement Division website.

<http://services.sled.sc.gov/sor/>

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## **Sexual Harassment Policy**

It is the policy of Remington College (Columbia Campus) to prohibit sexual harassment of its students, faculty, and staff and to make every effort to eliminate sexual harassment on the Campus. The Remington College (Columbia Campus) policy prohibits sexual harassment between or among students, faculty, staff, and others visiting or conducting official business on Campus, and in all areas of the Campus’s work and educational environments. Those who engage in sexual harassment may be subject to legal consequences, including civil and criminal penalties and monetary damages. The full text of the Campus’s policy and complaint procedure regarding sexual harassment may be found in the Remington College (Columbia Campus) Catalog, the Employee Handbook, and should be posted on all bulletin boards on the Campus.

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## **Domestic Violence, Dating Violence, Sexual Assault, and Stalking Policy**

It is the policy of Remington College (Columbia Campus) to prohibit domestic violence, dating violence, sexual assault, and stalking and to prevent sex offenses committed against students, employees, visitors to the Campus, and other persons who use the

Campus facilities. Sexual assault is not only a criminal act of violence, aggression, or coercion against a single individual, but is also an attack on human dignity, a value essential to our Campus community. For these reasons, Remington College (Columbia Campus) encourages individuals who believe they have been a victim of domestic violence, dating violence, sexual assault, and stalking to report these incidents to appropriate Campus and governmental authorities as outlined in the Sexual Harassment policy. Sexual assault is also an extreme form of sexual harassment. Sexual harassment is prohibited by the Campus's policy and is a form of sex discrimination prohibited by Title VII of the Civil Rights Act of 1964 and by Title IX of the Education Amendments of 1972.

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## **Programs to Prevent Domestic Violence, Dating Violence, Sexual Assault, and Stalking**

Several programs and resources are available to members of the Campus community on the topics of sexual harassment, rape, acquaintance rape, domestic violence, dating violence, sexual assault, and stalking. Remington College (Columbia Campus) hosts prevention and awareness programs for all incoming students and new employees as well as an ongoing prevention and awareness campaign for all current students and employees. For the initial prevention and awareness program, incoming students will receive information and have a short discussion about prevention and awareness of sexual harassment, rape, acquaintance rape, domestic violence, dating violence, and sexual assault, and stalking and will be provided a Clery Act Education Program Handout at Student Orientation and new employees will be provided with the same information, handout, and opportunity for short discussion at New Employee Orientation. Due to the way Remington College offers its education programs, the Campus has a Student Orientation every month. For the ongoing prevention and awareness campaign, Remington College (Columbia Campus) will provide notice, via email and/or posting notices on the bulletin boards throughout Campus, to all current students notifying them that they may attend the portion of the Student Orientation containing the domestic violence, dating violence, sexual assault and stalking prevention program and will also conduct annual prevention and awareness training for all current employees to ensure that all students and employees receive ongoing prevention and awareness education. Further, Remington College will provide a website link on the notices provided to students where they can re-watch Remington College's Campus Sexual Violence Elimination Act (SaVE Act) training video that is played during the Student Orientation and employees can access the SaVE Act video via Remington College's employee intranet.

The initial and ongoing prevention and awareness programs and campaign will also cover safe and positive options for bystanders to intervene to prevent harm or intervene when there is a risk of domestic violence, dating violence, sexual assault, or stalking as well as information on risk reduction to recognize warning signs of abusive behavior and how to avoid potential attacks. Further, the prevention and awareness programs and campaign will cover possible sanctions and protective measures if it is determined a domestic violence, dating violence, sexual assault, or stalking incident has occurred involving a student or employee; procedures victims should follow in the event domestic violence,

dating violence, sexual assault, or stalking occurs; procedures for institutional disciplinary action in cases of alleged domestic violence, dating violence, sexual assault, or stalking; information about how Remington College will protect the confidentiality of victims; and written notification of existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid assistance, and other services for victims as well as victims options for, and available assistance in, changing academic, living, transportation, and working situations.

Further prevention programs can be arranged through the Campus Director, the Columbia Police Department's Division of Law Enforcement and Safety (803) 777-8400 and/or any of the counseling services located on the Resource, Counseling, and Assistance Contact Information page. Additionally, the U.S. Department of Health and Human Services website (<http://www.womenshealth.gov/>) is a valuable resource for victims and for those who wish to learn about the prevention of sexual assault.

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## Applicable Definitions

For the purposes of the Clery Act and the reporting of crime statistics, the following definitions apply:

**Domestic Violence:** Domestic violence means a felony or misdemeanor crime of violence committed – (A) by a current or former spouse or intimate partner of the victim; (B) by a person with whom the victim shares a child in common; (C) by a person who is cohabitating with, or has cohabitated with, the victim as a spouse or intimate partner; (D) by a person similarly situated to a spouse of the victim under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred; or (E) by any other person against an adult or youth victim who is protected from that person's acts under the domestic or family violence laws of the jurisdiction in which the crime of violence occurred.

**Dating Violence:** Dating violence means violence committed by a person who is or has been in a social relationship of a romantic or intimate nature with the victim. The existence of such a relationship shall be determined based on the reporting party's statement and with consideration of the length of the relationship, the type of relationship, and the frequency of interaction between the persons involved in the relationship. For the purposes of this definition – (A) dating violence includes, but is not limited to, sexual or physical abuse or the threat of such abuse; and (B) dating violence does not include acts covered under the definition of domestic violence.

**Sexual Assault:** Sexual assault means an offense that meets the definition of rape, fondling, incest, or statutory rape as used in the FBI's UCR program. Under the FBI's UCR program: (A) rape means the penetration, no matter how slight, of the vagina or anus with any body part or object, or oral penetration by a sex organ of another person, without the consent of the victim; (B) fondling means the touching of the private body parts of another person for the purpose of sexual gratification, without the consent of the

victim, including instances where the victim is incapable of giving consent because of his/her age or because of his/her temporary or permanent mental incapacity; (C) incest means sexual intercourse between persons who are related to each other within the degrees wherein marriage is prohibited by law; and (D) statutory rape means sexual intercourse with a person who is under the statutory age of consent.

**Stalking:** Stalking means engaging in a course of conduct directed at a specific person that would cause a reasonable person to fear for the person's safety or the safety of others or suffer substantial emotional distress. For the purposes of this definition – (A) course of conduct means two or more acts, including, but not limited to, acts in which the stalker directly, indirectly, or through third parties, by any action, method, device, or means, follows, monitors, observes, surveils, threatens, or communicates to or about a person, or interferes with a person's property; (B) reasonable person means a reasonable person under similar circumstances and with similar identities to the victim; and (C) substantial emotional distress means significant mental suffering or anguish that may, but does not necessarily, require medical or other professional treatment or counseling.

In South Carolina, for the purpose of criminal actions being brought against an alleged perpetrator, the following definitions apply:

**Domestic Violence:** (A) It is unlawful to: (1) cause physical harm or injury to a person's own household member; or (2) offer or attempt to cause physical harm or injury to a person's own household member with apparent present ability under circumstances reasonably creating fear of imminent peril (SC Code of Laws § 16-25-20).

**Dating Violence:** Dating violence is not specifically defined in South Carolina state criminal statutes; however, the South Carolina Department of Health and Environmental Control defines dating violence as the performance or threat of an act of violence by at least one member of an unmarried couple on the other member within the context of dating. This may include any form of sexual assault, physical violence, and verbal or emotional abuse.

**Sexual Assault and Consent to Sexual Activity:** Sexual battery means sexual intercourse, cunnilingus, fellatio, anal intercourse, or any intrusion, however slight, of any part of a person's body or of any object into the genital or anal openings of another person's body, except when such intrusion is accomplished for medically recognized treatment or diagnostic purposes (SC Code of Laws § 16-3-651).

A person is guilty of criminal sexual conduct in the first degree if the actor engages in sexual battery with the victim and if any one or more of the following circumstances are proven: (a) The actor uses aggravated force to accomplish sexual battery. (b) The victim submits to sexual battery by the actor under circumstances where the victim is also the victim of forcible confinement, kidnapping, trafficking in persons, robbery, extortion, burglary, housebreaking, or any other similar offense or act. (c) The actor causes the victim, without the victim's consent, to become mentally incapacitated or physically helpless by administering, distributing, dispensing, delivering, or causing to be administered, distributed, dispensed, or delivered a controlled substance, a controlled



substance analogue, or any intoxicating substance (SC Code of Laws § 16-3-652).

A person is guilty of criminal sexual conduct in the second degree if the actor uses aggravated coercion to accomplish sexual battery (SC Code of Laws § 16-3-653).

A person is guilty of criminal sexual conduct in the third degree if the actor engages in sexual battery with the victim and if any one or more of the following circumstances are proven: (a) The actor uses force or coercion to accomplish the sexual battery in the absence of aggravating circumstances. (b) The actor knows or has reason to know that the victim is mentally defective, mentally incapacitated, or physically helpless and aggravated force or aggravated coercion was not used to accomplish sexual battery (SC Code of Laws § 16-3-654).

A person is guilty of criminal sexual conduct with a minor in the first degree if: (1) the actor engages in sexual battery with a victim who is less than eleven years of age; or (2) the actor engages in sexual battery with a victim who is less than sixteen years of age and the actor has previously been convicted of, pled guilty or nolo contendere to, or adjudicated delinquent for an offense listed in Section 23-3-430(C) or has been ordered to be included in the sex offender registry pursuant to Section 23-3-430(D) (SC Code of Laws § 16-3-655).

A person is guilty of criminal sexual conduct with a minor in the second degree if: (1) the actor engages in sexual battery with a victim who is fourteen years of age or less but who is at least eleven years of age; or (2) the actor engages in sexual battery with a victim who is at least fourteen years of age but who is less than sixteen years of age and the actor is in a position of familial, custodial, or official authority to coerce the victim to submit or is older than the victim. However, a person may not be convicted of a violation of the provisions of this item if he is eighteen years of age or less when he engages in consensual sexual conduct with another person who is at least fourteen years of age (SC Code of Laws § 16-3-655).

A person is guilty of criminal sexual conduct with a minor in the third degree if the actor is over fourteen years of age and the actor willfully and lewdly commits or attempts to commit a lewd or lascivious act upon or with the body, or its parts, of a child under sixteen years of age, with the intent of arousing, appealing to, or gratifying the lust, passions, or sexual desires of the actor or the child. However, a person may not be convicted of a violation of the provisions of this subsection if the person is eighteen years of age or less when the person engages in consensual lewd or lascivious conduct with another person who is at least fourteen years of age (SC Code of Laws § 16-3-655).

**Stalking:** Stalking means a pattern of words, whether verbal, written, or electronic, or a pattern of conduct that serves no legitimate purpose and is intended to cause and does cause a targeted person and would cause a reasonable person in the targeted person's position to fear: (1) death of the person or a member of his family; (2) assault upon the person or a member of his family; (3) bodily injury to the person or a member of his family; (4) criminal sexual contact on the person or a member of his family; (5) kidnapping of the person or a member of his family; or (6) damage to the property of the

person or a member of his family (SC Code of Laws § 16-3-1700).

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## **Procedure to Follow if an Alleged Incident of Domestic Violence, Dating Violence, Sexual Assault, or Stalking Occurs:**

**Definitions:** For purposes of the Clery Act and the procedures the Remington College follows after receiving a report of an alleged incident of domestic violence, dating violence, sexual assault, or stalking, the following definitions apply:

**Proceeding:** Proceeding means all activities related to a non-criminal resolution of an institutional disciplinary complaint, including, but not limited to, fact-finding investigations, formal or informal meetings, and hearings. Proceeding does not include communications and meetings between officials and victims concerning accommodations or protective measures to be provided to a victim.

**Result:** Result means any initial, interim, and final decision by any official or entity authorized to resolve disciplinary matters within the institution. The result must include any sanctions imposed by the institution. Notwithstanding section 444 of the General Education Provisions Act (20 U.S.C. 1232g), commonly referred to as the Family Educational Rights and Privacy Act (FERPA), the result must also include the rationale for the result and the sanctions.

**Whom to Contact:** If someone believes they are the victim of a sex offense, domestic violence, dating violence, sexual assault, or stalking, the quickest possible way to report it is to contact the Columbia Police Department. A victim should also report the incident directly to the Campus Director. A victim of sex offense, domestic violence, dating violence, sexual assault, or stalking may go directly to a hospital and decide at the hospital what other agencies or resources to contact. The Campus Director, or any official on campus, will be glad to assist a victim in contacting the proper law enforcement agency, if the victim so chooses. The victim may also decline to notify a law enforcement agency, if the victim so chooses.

**Preservation of Evidence:** After contacting the necessary law enforcement authorities as soon as possible, it is important that a victim of a sex offense, domestic violence, dating violence, sexual assault, or stalking does not shower, wash, brush their teeth, or use the restroom, and that they do not wash their clothes or any bedding on which the incident may have occurred. If they do so, important evidence can be lost and/or destroyed that could aid in prosecution of an accused individual or aid the victim in obtaining a protection order. This important evidence can be preserved through the completion of forensic examination. The contact information for places that conduct forensic examinations can be obtained from local law enforcement or from sexual assault counseling hotlines. It is important to note, that completing a forensic examination does not require that a victim file a police report.

**Notification of Counseling and Assistance:** Any victim who reports an incident to an on-campus official will be advised of existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid assistance, and other services available through the agencies listed on the Resource, Counseling, and Assistance Contact Information page on the last page of this Annual Security Report. For student financial aid assistance provided by Remington College, a victim can visit the Campus in person or call the Campus at the number provided on the Resource, Counseling, and Assistance Contact Information page and ask to speak with a representative in the financial aid department.

The agencies listed on the Resource, Counseling, and Assistance Contact Information page and Remington College can work with the victim in finding options for, and available assistance in, changing academic, living, transportation, and working situations or assistance in obtaining protective measures. Further, if requested by the victim and if they are reasonably available, Remington College (Columbia Campus) will provide accommodations related to the victim's academic, living, transportation, and/or working situation and protective measures after an alleged sex offense, domestic violence, dating violence, sexual assault, or stalking incident, regardless of whether the victim chooses to report the crime to local law enforcement or campus security. Victims can request an accommodation for their academic, living, transportation, and/or working situation and protective measures from their Campus Director by visiting the Campus Director at the Campus or by contacting the Campus at the number provided on the Resource, Counseling, and Assistance Contact Information page on the last page of this Annual Security Report and asking to speak with the Campus Director. Protective measures may include, but are not limited to, being provided with an escort when walking from a vehicle to building and back, changing of class schedules, or informing campus officials of potential threats to enable identification of those threats.

**Campus Disciplinary Procedure:** If the victim of a sex offense, domestic violence, dating violence, sexual assault, or stalking so desires, and all parties involved are members of the Campus community, the victim can provide notice of the incident to the Campus Director, Dean, or Corporate Vice President of Human Resources (Title IX Civil Rights Coordinator) so the incident can be investigated and adjudicated under the Remington College Sexual Harassment policy. The proceeding will normally be concluded within 30 days from the receipt of the report of an alleged sex offense, domestic violence, dating violence, sexual assault, or stalking; however, should additional time be needed both the accuser and the accused will be notified in writing of the need for additional time. The proceeding will be conducted in a prompt, fair, and impartial manner by the Corporate Vice President of Human Resources who receives annual training on the issues related to domestic violence, dating violence, sexual assault, and stalking and how to conduct an investigation and hearing process that protects the safety of victims and promotes accountability. All disciplinary proceedings involving an incident of domestic violence, dating violence, sexual assault, or stalking will be conducted using the preponderance of the evidence standard. After the Corporate Vice President of Human Resources concludes the investigation and inquiry, he/she will issue a final determination (result) and will impose sanctions at that time.

Sanctions that can be imposed upon a final determination of an incident include the following: a verbal or written warning or reprimand; participation at further sexual harassment training; imposition of specific restrictions; disciplinary probation; suspension; and/or expulsion. Students may also be transferred to other classes.

Both the accused and the accuser are entitled to the same opportunities to have others present during a disciplinary proceeding, including the opportunity to be accompanied to any related meeting or proceeding by an advisor of their choice. Both the accuser and the accused will be simultaneously informed in writing of the result of any disciplinary proceeding brought that arises from an allegation of domestic violence, dating violence, sexual assault, or stalking; Remington College's procedures for the accused and the accuser to appeal the results of the disciplinary proceeding; any change to the results that occurs prior to the time that such results become final; and when such results become final.

**Orders of Protection, No Contact Orders, and Restraining Orders:** If a student obtains an order of protection, no contact order, restraining order, or other similar lawful order, the student shall notify the Campus Director of the order and shall supply a copy of the order to the Campus Director. When Remington College receives an order, it will utilize all reasonable measures it has at its disposal to help monitor and comply with the provisions of that order.

**Confidentiality:** To the extent permissible by law, Remington College will protect the confidentiality of victims and other necessary parties. No personally identifying information about the victim will be recorded in the campus' Daily Crime Log and all disciplinary proceedings conducted pursuant to the Remington College Sexual Harassment policy will be kept confidential, unless otherwise stated herein or required by law. With regards to any accommodations or protective measures provided by Remington College, Remington College will only provide the victim's personally identifying information to those individuals who have a need to know in order to properly provide the requested accommodation or protective measure.

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## **Policy Regarding Notification Provided to Victims of Domestic Violence, Dating Violence, Sexual Assault, or Stalking**

Any victim who reports an incident to an on-campus official, regardless of whether the incident occurred on or off campus, will be provided with a written explanation of the victim's rights and options regarding the following:

(1) Information stating the procedures victims should follow if a crime of dating violence, domestic violence, sexual assault, or stalking has occurred, including written information about – (a) the importance of preserving evidence that may assist in proving that the alleged criminal offense occurred or may be helpful in obtaining a protection order; (b)

how and to whom the alleged offense should be reported; (c) options about the involvement of law enforcement and campus authorities, including notification of the victim's option to – notify proper law enforcement authorities, including on-campus and local police; be assisted by campus authorities in notifying law enforcement authorities if the victim so chooses; and decline to notify such authorities; and (d) where applicable, the rights of victims and the institution's responsibilities for orders of protection, "no-contact" orders, restraining orders, or similar lawful orders issued by a criminal, civil, or tribal court or by the institution.

(2) Information about how the institution will protect the confidentiality of victims and other necessary parties, including how the institution will—(a) complete publicly available recordkeeping, including Clery Act reporting and disclosures, without the inclusion of personally identifying information about the victim; and (b) maintain as confidential any accommodations or protective measures provided to the victim, to the extent that maintaining such confidentiality would not impair the ability of the institution to provide the accommodations or protective measures.

(3) Information about existing counseling, health, mental health, victim advocacy, legal assistance, visa and immigration assistance, student financial aid, and other services available for victims, both within the institution and in the community.

(4) Information about options for, available assistance in, and how to request changes to academic, living, transportation, and working situations or protective measures.

(5) Information regarding the procedures for institutional disciplinary action in cases of alleged dating violence, domestic violence, sexual assault, or stalking where all parties involved are members of the Campus community.

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## **Reported Crimes/Offenses**

The following statistics, provided in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998, are for your information. Remington College (Columbia Campus) prepares this report to comply with the Clery Act. This report is prepared in cooperation with the local law enforcement agencies surrounding our Campus along with information from designated Campus officials.

Campus crime, arrest and referral statistics include those reported to the designated Campus officials and local law enforcement. Each year, written notification that provides the web site address to access this report is distributed to all enrolled students via U.S. Mail. Faculty and staff receive similar written notification. Copies of the report may also be obtained from the Campus Director.

On-campus property includes all property owned, leased or controlled by Remington College (Columbia Campus), and property that is within or reasonably contiguous to such property that is owned by the Campus and controlled by another person that is frequently

used by students and that supports institutional purposes such as food or other retail vendors.

Non-campus property includes all property owned, leased or controlled by a student organization recognized by the Campus, and all property owned, leased or controlled by Remington College (Columbia Campus) that is used in direct support of, or in relation to, the Campus's educational purposes, is frequently used by students, and is not within the same reasonably contiguous geographic area of the Campus.

Public property includes all thoroughfares, streets, sidewalks, and parking facilities that is within the Campus or immediately adjacent to and accessible from the Campus.

## THREE-YEAR DISCLOSURE OF CRIME STATISTICS

<b>ON – CAMPUS STATISTICS</b>			
<b>CRIMINAL OFFENSES</b>	<b>2015</b>	<b>2016</b>	<b>2017</b>
<b>Murder &amp; Non-Negligent Manslaughter</b>	0	0	0
<b>Negligent Manslaughter</b>	0	0	0
<b>Sex Offenses: Forcible</b>	0	0	0
<b>Sex Offenses: Non-Forcible</b>	0	0	0
<b>Robbery</b>	0	0	0
<b>Aggravated Assault</b>	0	0	0
<b>Burglary</b>	0	0	0
<b>Motor Vehicle Theft</b>	0	0	0
<b>Arson</b>	0	0	0
<b>Hate Crimes: Murder &amp; Non-Negligent Manslaughter</b>	0	0	0
<b>Hate Crimes: Negligent Manslaughter</b>	0	0	0
<b>Hate Crimes: Sex Offenses: Forcible</b>	0	0	0
<b>Hate Crimes: Sex Offenses: Non-Forcible</b>	0	0	0
<b>Hate Crimes: Robbery</b>	0	0	0
<b>Hate Crimes: Aggravated Assault</b>	0	0	0
<b>Hate Crimes: Larceny-Theft</b>	0	0	0
<b>Hate Crimes: Simple Assault</b>	0	0	0
<b>Hate Crimes: Intimidation</b>	0	0	0
<b>Hate Crimes: Destruction / Vandalism / Damage of Property</b>	0	0	0
<b>Hate Crimes: Any Other Crime Involving Bodily Injury</b>	0	0	0
<b>Drug Law Arrests</b>	0	0	0
<b>Drug Law Violations Referred for Disciplinary Action</b>	0	0	0
<b>Liquor Law Arrests</b>	0	0	0
<b>Liquor Law Violations Referred for Disciplinary Action</b>	0	0	0
<b>Illegal Weapons Possession Arrests</b>	0	0	0
<b>Illegal Weapons Possession Violations Referred for Disciplinary Action</b>	0	0	0
<b>Domestic Violence</b>	0	0	0
<b>Dating Violence</b>	0	0	0
<b>Stalking Incidents</b>	0	0	0

## NON – CAMPUS STATISTICS

CRIMINAL OFFENSES	2015	2016	2017
Murder & Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes: Murder & Non-Negligent Manslaughter	0	0	0
Hate Crimes: Negligent Manslaughter	0	0	0
Hate Crimes: Sex Offenses: Forcible	0	0	0
Hate Crimes: Sex Offenses: Non-Forcible	0	0	0
Hate Crimes: Robbery	0	0	0
Hate Crimes: Aggravated Assault	0	0	0
Hate Crimes: Larceny-Theft	0	0	0
Hate Crimes: Simple Assault	0	0	0
Hate Crimes: Intimidation	0	0	0
Hate Crimes: Destruction / Vandalism / Damage of Property	0	0	0
Hate Crimes: Any Other Crime Involving Bodily Injury	0	0	0
Drug Law Arrests	0	0	0
Drug Law Violations Referred for Disciplinary Action	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Violations Referred for Disciplinary Action	0	0	0
Illegal Weapons Possession Arrests	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking Incidents	0	0	0



## PUBLIC PROPERTY STATISTICS

CRIMINAL OFFENSES	2015	2016	2017
Murder & Non-Negligent Manslaughter	0	0	0
Negligent Manslaughter	0	0	0
Sex Offenses: Forcible	0	0	0
Sex Offenses: Non-Forcible	0	0	0
Robbery	0	0	0
Aggravated Assault	0	0	0
Burglary	0	0	0
Motor Vehicle Theft	0	0	0
Arson	0	0	0
Hate Crimes: Murder & Non-Negligent Manslaughter	0	0	0
Hate Crimes: Negligent Manslaughter	0	0	0
Hate Crimes: Sex Offenses: Forcible	0	0	0
Hate Crimes: Sex Offenses: Non-Forcible	0	0	0
Hate Crimes: Robbery	0	0	0
Hate Crimes: Aggravated Assault	0	0	0
Hate Crimes: Larceny-Theft	0	0	0
Hate Crimes: Simple Assault	0	0	0
Hate Crimes: Intimidation	0	0	0
Hate Crimes: Destruction / Vandalism / Damage of Property	0	0	0
Hate Crimes: Any Other Crime Involving Bodily Injury	0	0	0
Drug Law Arrests	0	0	0
Drug Law Violations Referred for Disciplinary Action	0	0	0
Liquor Law Arrests	0	0	0
Liquor Law Violations Referred for Disciplinary Action	0	0	0
Illegal Weapons Possession Arrests	0	0	0
Illegal Weapons Possession Violations Referred for Disciplinary Action	0	0	0
Domestic Violence	0	0	0
Dating Violence	0	0	0
Stalking Incidents	0	0	0

## **Resource, Counseling, and Assistance Contact Information**

<b>Non-emergency police requests</b> - This line should be called for all reports of delayed incidents or non-emergencies.	(803) 252-2911
<b>Remington College (Columbia Campus)</b>	(803) 214-9000
<b>South Carolina Coalition Against Domestic Violence and Sexual Assault</b>	(803) 256-2900
<b>Sistercare</b>	(800) 765-9428
<b>Sexual Trauma Services of the Midlands</b>	(803) 771-7273
<b>The Immigration Advocates Network (Visa and Immigration Assistance)</b>	<a href="http://www.immigrationadvocates.org/nonprofit/">http://www.immigrationadvocates.org/nonprofit/</a>
<b>South Carolina Legal Services</b>	<a href="http://www.sclegal.org/">http://www.sclegal.org/</a>