

## **REMINGTON COLLEGE (MEMPHIS CAMPUS) INSTITUTIONAL INFORMATION**

### **COST OF TRANSPORTATION**

The estimated average monthly cost of transportation for students is \$197.77. This figure was calculated by multiplying each student's roundtrip mileage to/from campus by the number of days each student attends campus each week as of January 16, 2018, resulting in each student's total weekly mileage. Once this figure was calculated for each student, the weekly mileage figures for all students were combined and divided by the total number of students, resulting in a weighted average of the weekly mileage per student. This weighted average was then multiplied by 4.33 weeks per month (average number of weeks per month over the course of a year) and a cost of .545 cents per mile (standard IRS mileage rate for 2018), resulting in the above-referenced estimated average monthly cost of transportation for students.

### **COPYRIGHT INFRINGEMENT**

#### **General Policy Statement**

Remington College takes extensive measures to prevent copyright infringement. Such measures include the use of technology-based deterrents, student catalog and other informative notices, employee policies, and providing legal alternatives on its network to illegal downloading, file sharing, and other unlawful, infringing use. All Remington College students and employees, as well as third parties who are allowed access to Remington College's network, are expected to comply with copyright law. Copyrighted material may only be used with the permission of the copyright owner or in cases where a legal exception exists.

#### **The Copyright Act**

Copyright infringement is the act of exercising, without permission or legal authority, one or more of the exclusive rights granted to the copyright owner under section 106 of the Copyright Act (Title 17 of the United States Code). These rights include the right to reproduce or distribute a copyrighted work. In the file-sharing context, downloading or uploading substantial parts of a copyrighted work without authority constitutes an infringement. Remington College campuses provide students with legal alternatives to copyright infringement. Such alternatives include access to iTunes, Amazon, and Netflix.

The unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing may subject students to civil and criminal liabilities. In general, anyone found liable for civil copyright infringement may be ordered to pay either actual damages or statutory damages affixed at not less than \$750 and not more than \$30,000 per work infringed. For "willful" infringement, a court may award up to \$150,000 per work infringed. A court can, in its discretion, also assess costs and attorneys' fees. (See 17 U.S.C. §§ 504-505). Willful copyright infringement can also result in criminal penalties, including imprisonment of up to five (5) years and fines of up to \$250,000 per offense.

In addition to any civil or criminal liabilities, any student(s) determined by the Campus to have engaged in the unauthorized distribution of copyrighted material, including unauthorized peer-to-peer file sharing using the Campus' information technology system, or otherwise, may be disciplined, up to and including being dropped from school.

### **The Digital Millennium Copyright Act (DMCA)**

Additional copyright protection and liability limitation procedures can be found in the DMCA (17 U.S.C. §§ 501 *et seq.*). The DMCA is a federal law that provides certain statutory liability protection for “service providers,” such as Remington College, if specific procedures are followed and an official policy is adopted and reasonably implemented whereby subscribers (e.g. students) may have access to Remington College’s network disabled in circumstances of repeated infringement.

Upon receipt of a valid DMCA notice of alleged infringement, Remington College will notify the subscriber(s) of the DMCA notice and alleged infringement, investigate the alleged infringement, and with limited exception, request prompt removal of or disabled access to the alleged infringing materials. In appropriate circumstances, students may have access to Remington College’s network terminated. Additionally, students may be further disciplined, up to and including being dropped from school.

All questions regarding the DMCA should be directed to Remington College’s DMCA Designated Agent, Adam Martin via email ([Adam.Martin@remingtoncollege.edu](mailto:Adam.Martin@remingtoncollege.edu)).

### **VACCINATIONS**

Those Health Science Programs requiring externships, clinicals, field work or clinical practice as part of the program curriculum may require documented proof of certain vaccinations, including but not limited to, HBV (Hepatitis B), MMR (Measles, Mumps and Rubella), Varicella, Tetanus and/or Influenza. Additionally, certain hospitals may require the student to pass a TB (Tuberculosis) test, provide a health history from the student’s physician and/or provide proof of personal health insurance coverage. In the event vaccination or other documentation is required, the Externship or Clinical Coordinator must receive validation of these requirements before the student is able to participate in the beginning of the externship, clinical, field work or clinical practice portion of the program.

### **PROGRAM ASSESSMENTS/IMPROVEMENTS**

The Campus continually assesses the viability of its program offerings by analyzing student, graduate, and employer survey results in order to identify areas of training that may need improvement. Additionally, the Campus holds Program Advisory Committee (PAC) meetings in each program area, wherein Campus personnel and PAC members, made up of qualified representatives from the employment community review and analyze the Campus’ programs and courses, as well as job outlooks and trends, as stated in the U.S. Department of Labor, Bureau of Labor Statistics’ *Occupational Outlook Handbook*, and assess whether any course or program improvements are necessary. The Campus also utilizes an Institutional Assessment and Improvement Plan (IAIP) to monitor the Campus’ ongoing institutional assessment and improvement activities. The IAIP provides a comprehensive assessment and analysis of each area of Campus operations including, but not limited to, Management and Administrative Operations; Program Requirements and Characteristics; Faculty Retention, Evaluation, and Development; Student Recruitment, Enrollment, and Admission; Student Services; Student Academic Progress; Regulation and Accreditation of Campus and Its Separate Facilities. The Campus plans to act in accordance with its IAIP over time as resources permit. You may obtain copies of the Campus’ IAIP by contacting the Campus Dean at 901-345-1000.

\*For additional institutional information, please refer to the College Catalog and Addendum links.