

REAL SKILLS FOR



THE REAL WORLD.







Remington College's career-relevant degree and diploma programs are developed with your success in mind. Our instructors bring personal industry experience and hands-on training into the classroom.

AT REMINGTON COLLEGE, YOU'RE NEVER ON YOUR OWN—you have the support of our staff, instructors, and community connections. We offer assistance with financial aid and scholarship options for those who qualify. While employment is not guaranteed for students or graduates, as you near the graduation, our career services team assists with training to help craft effective resumes and help prepare for that all important job interview.

Additionally, a changed world demands a new vision. At Remington College we are constantly evolving to help our students meet their educational goals. Our continued investment in technology has allowed us to adapt to an enhanced distance learning model for our students. We've sought solutions to enhance the remote educational experience and make distance learning feel much more "hands-on".

- Expanded virtual library resources
- Enhanced online instructional tools
- Course integrated virtual simulations in select programs

As always, Remington College's convenient schedules are designed to work with your life. Remote classes are available for all our campuses with a range of online classes to meet your educational needs. Plus, as a non-profit school, you can trust Remington College to put the success and educational needs of our students first.

### SINCE 1985,

REMINGTON COLLEGE HAS FOCUSED ON ENHANCING THE QUALITY OF LIFE OF OUR STUDENTS THROUGH EDUCATION AND TRAINING. AS A LOCALLY-BASED, NON-PROFIT COLLEGE, WE WORK TO BENEFIT THE COMMUNITIES WE SERVE. WE TAILOR OUR PROGRAM OFFERINGS TO FULFILL THE NEEDS OF AREA EMPLOYERS.



## CAREER SERVICES DEPARTMENT

Your future is important to us at Remington College. Although no reputable college can guarantee employment, we do take a proactive approach with your career planning and development — offering reliable coaching and putting our knowledge and resources to work for you in several ways.















#### **Employment Applications and Résumés.**

We'll help you design your résumé, offer tips on writing it, assist in completing employment applications, and more.

#### **Connection with Potential Employers and Potential Jobs.**

Our goal is to get local employers to know you. We invite them to visit our campuses as guest speakers and job fair participants. We also share current and future job leads and job openings and help set up interviews or pre-employment screenings for you.

#### **Interview Techniques - Professional Development Activities.**

By offering career development coursework and opportunities to take part in mock interviews, we'll help you fine-tune your interviewing skills, give you tips on professional appearance and how to build your confidence and readiness for interviews, and offer valuable advice on how to follow up after your interviews.

#### **Help for Every Graduate.**

You're not just a number, and you won't have to get on a waiting list to speak with our Career Services Representatives. In fact, we may even reach out to you first!



## STUDENT FINANCE DEPARTMENT

If you're worried about how you'll pay for college, know that if you qualify for financial aid, you might just have a variety of options to help you cover the cost.<sup>1</sup> All Remington College campuses participate in the Title IV Federal Student Financial Aid Program. Our Student Finance Associates are ready to talk with you about your specific needs and the types of college financing options that could be available to you if you qualify and meet eligibility requirements.

We can also help you complete your Free Application for Federal Student Aid (FAFSA), along with scholarship, grant, and loan applications, at no cost to you.



#### REAL HELP TO MAKE COLLEGE MORE AFFORDABLE.

#### **Grants/Other Scholarships**

These monetary awards are available to qualifying students and generally don't have to be paid back. Grants are offered by the U.S. government (Federal Pell Grants), and many states also have grant and scholarship programs. Certain qualifications apply.

#### Loans

Long-term loans (offered either by the U.S. government or by lenders receiving government guarantees) generally have low-interest rates. Loans must be repaid, and they're generally scheduled to be repaid over ten years or more.

You typically don't start making loan payments until about six months after you leave school (whether or not you graduate).

Different types of loans include the subsidized loan, which doesn't charge you interest while you are in

school at least half-time, for the first months after you leave school, or during a period of deferment, and the unsubsidized loan, which you start owing interest on once the loan is disbursed to your student account. Certain qualifications apply.

Private loans may also be available to you through local banks, credit unions, or other student loan providers.

#### **Other Resources**

If you're currently working, your employer may offer tuition assistance. If you're a veteran or an active member of the military, you may be eligible for tuition assistance and other GI Bill benefits, too.<sup>2</sup>

We know it's easy to feel overwhelmed by all this, but that's where we come in. We'll help you wade through the language, the process, and the paperwork of financial aid, so you don't have to go at it alone.

# A REAL COMMUNITY CONNECTION.

Remington College believes a better world is within reach if we put our collective minds, hands, and hearts together. So we try to instill a real sense of giving back — for the good of our neighboring communities, and for your personal and professional growth and enrichment, too.



#### **Community Service**

Anywhere you find a Remington College campus; you will find multiple programs and events aimed at engaging you as a student, encouraging you to network and build connections and relationships and empowering your own future by giving back to the people in your local community.

By giving back, you can gain much in return, including invaluable, résumé-enriching experience and a brighter, more compassionate outlook — creating a chain of hope that will serve to make our world a better place, one day at a time.







TRADES

DIPLOMA & ASSOCIATE OF OCCUPATIONAL STUDIES DEGREE PROGRAM

## CONSTRUCTION AND BUILDING MAINTENANCE

## CONSTRUCTION AND BUILDING MAINTENANCE TECHNOLOGY

Construction and Building Maintenance Technicians inspect, diagnose, and repair building issues in a number of professional settings.

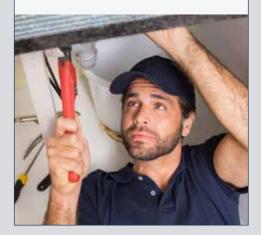


#### **CURRICULUM**



#### COURSE CONTENT INCLUDES:

- Basic Electricity
- Small Power Equipment and Appliances
- Facility Maintenance I -Residential
- Facility Maintenance II -Commercial
- Electrical
- · Carpentry and Finishing
- Plumbing





# As a Construction and Building Maintenance

Technician, you may be responsible for inspecting buildings, identifying maintenance issues, and repairing problems along the way. Remington College's Construction and Building Maintenance diploma and Associate of Occupational Studies degree programs cover a range of topics from HVAC maintenance and small appliance repair to drywall repair skills and plumbing maintenance.

If you enjoy troubleshooting issues, implementing creative solutions, and working with your hands, you may want to consider pursuing a program in Construction and Building Maintenance at Remington College.<sup>1</sup>

## CONSTRUCTION AND BUILDING MAINTENANCE

## CAREER POSSIBILITIES<sup>2</sup>

The objective of this program is to prepare graduates for entry-level and mid-level positions as well as advancement opportunities in the construction and building maintenance industry in areas such as:

- Residential Living Facilities
- Hospitals
- Commercial Retail
- Office Buildings
- High-rise Communities
- Hotels
- Schools





 $^{2}\mbox{Employment}$  not guaranteed for students or graduates.



CULINARY

**ASSOCIATE OF OCCUPATIONAL STUDIES DEGREE PROGRAM** 

## **CULINARY** MANAGEMENT

Culinary Managers prepare and present food, plan and create menus, and supervise cooks and kitchen personnel in a variety of culinary settings.





CUINARY TRAINING CENTER



- Professional Food Service
- Garde Manger
- Event Planning Logistics
- · Restaurant Management
- Small Business Principles
- Food Vendor **Fundamentals**



## As a Culinary Manager, you may be able to translate your training at

Remington College into a number of possible career opportunities in the food service industry.

Depending on your location, you may be tasked with creating recipes, planning menus, tracking food costs and trends, preparing quality dishes and perfecting presentation.

Study culinary management fundamentals, including preparing, cooking and presentation; event planning; and small-business principles that can be applied to a number of careers in the culinary world.

Culinary Management training at Remington College offers hands-on experience and training that may transform your talents into a career in the culinary industry.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup>Employment not guaranteed for students or graduates.

#### **CULINARY MANAGEMENT**

# CAREER POSSIBILITIES<sup>2</sup>

The objective of this program is to help prepare graduates for positions such as:

- Chef
- Lead Cook
- Food Service Manager
- Banquet Cook
- Line Cook
- Culinary Manager
- Food and Beverage Manager
- Kitchen Supervisor





#### HANDS-ON TRAINING

Remington College's Culinary Management program provides hands-on experience working in an instructor-supervised kitchen, giving students the ability to practice preparing appetizers, sauces, entrees, and desserts. Our instructors use their culinary experience to guide you as you train to prepare, cook, and present your culinary creations!

The lecture component of each course will be completed online to provide students with the opportunity to gain the background knowledge needed before practicing cooking techniques in a culinary lab on campus.

<sup>&</sup>lt;sup>2</sup>Employment not guaranteed for students or graduates.



CULINARY

DIPLOMA PROGRAM

# CULINARY SKILLS ESSENTIALS

Our Culinary Skills Essentials program covers the fundamentals of culinary training, practical skills, and general knowledge needed for a career in the food service industry.





- Cooking Fundamentals I
- Cooking Fundamentals II
- Garde Manger
- · Cooking Methods I
- · Cooking Methods II
- Food Vendor **Fundamentals**
- Bake Shop



#### Explore the possibilities!

Transform your passion for food into a career in the culinary arts. Play a vital hospitality role in a number of settings, including restaurants, resorts and hotels, hospital, catering venues and more.

With Remington College, you can get hands-on training covering a number of practical elements of the food service industry. Your training in Culinary Skills may open up a world of opportunities in a variety of food service settings. Employ the diverse skills and techniques you've studied in food preparation, service, and presentation.

Study the fundamentals of culinary training—from practical, hands-on skills to food preparation and presentation—with Remington College's Culinary Skills Essentials program.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup>Employment not guaranteed for students or graduates.

## CULINARY SKILLS ESSENTIALS

# CAREER POSSIBILITIES<sup>2</sup>

Remington College's Culinary Skills Essentials diploma can help prepare you for an entry-level cooking positions such as:

- Banquet Cook
- Line Cook
- Catering Cook



#### HANDS-ON TRAINING

Remington College's Culinary Skills Essentials program provides training in safety and sanitation as well as hands-on experience working in an instructor-supervised kitchen. Our instructors use their culinary experience to guide you as you train to prepare, cook, and present your culinary creations!



 $^{2}\mbox{Employment}$  not guaranteed for students or graduates.



CREATIVE ARTS

ASSOCIATE DEGREE PROGRAM

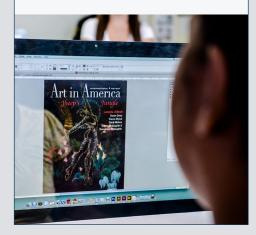
# DIGITAL GRAPHIC ART

Digital Graphic Artists, also known as Graphic Designers, create digital images and layouts for sales, advertisements, and marketing campaigns.





- Typography
- Digital Image Editing and Illustration
- Advertising and Marketing Principles
- · Page-layout Software
- Web Design Classes
- Portfolio Construction



#### As a Digital Graphic Artist,

you will use specialized computer software to create digital art layouts for a variety of mediums. Graphic Artists are needed in a diverse range of work settings. You may seek employment at an advertising firm, marketing group, non-profit organization, magazine publisher, large corporation, or any business that needs in-house design services.

Graphic Designers may work independently or with a creative team to create ads, newsletters, websites, direct mail pieces, email campaigns, advertisements, and more. At Remington College, you will study the basics of design software, web design, marketing principles, digital editing and illustration, and portfolio creation.

If you have a passion for art and design and want to express your creativity through digital mediums, then a career in Digital Graphic Arts may be a great fit for you.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup>Employment not guaranteed for students or graduates.

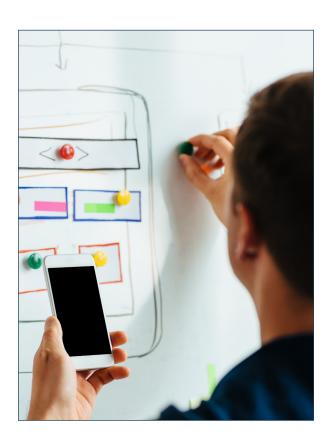
#### DIGITAL GRAPHIC ART

# CAREER POSSIBILITIES<sup>2</sup>

Graphic designers may work in a wide variety of settings, including:

- Advertising Agencies
- Design Firms
- Web Design Agencies
- Corporate Marketing Departments
- Self-employed/Freelance











TRADE

DIPLOMA & ASSOCIATE OF OCCUPATIONAL STUDIES DEGREE PROGRAM

# HEATING, VENTILATION, AND AIR CONDITIONING

HVAC Technicians, Mechanics and Installers work on heating, ventilation, cooling, and refrigeration systems in a variety of buildings.



#### **CURRICULUM**



#### DEGREE PROGRAM COURSE CONTENT INCLUDES:

- Small Business Practices and Principles
- Business Applications
- Ventilation and Air Flow
- Hydronic Systems
- Domestic Appliances
- Air Conditioning
- Motors and Motor Control

## DIPLOMA PROGRAM COURSE CONTENT INCLUDES:

- Introduction to HVAC and Refrigeration
- Fundamental HVAC Maintenance
- HVAC Automated Controls
- Motors and Motor Controls
- Residential Systems
- Commercial HVAC Systems
- Commercial Refrigeration Systems
- Domestic Appliances
- Heat Pumps and Hydronic Heating
- · Ducting and Air Flow
- Hydronic Systems



#### As a skilled HVAC Technician,

you may work in a residential home, school, hospital, factory or office building. Your typical duties may include following blueprints to install or repair systems, testing and troubleshooting, and repairing or replacing defective parts—all while following a strict set of safety regulations.<sup>1</sup>

In modern homes and workplaces, people are spending more time inside than ever before, making reliable heating, cooling and ventilation essential to quality of life and comfort. HVAC Technicians can play an essential role in improving overall comfort, safety and energy efficiency for their clients on a day-to-day basis.

Remington College provides hands-on training in heating, ventilation and cooling systems through our HVAC Associate of Occupational Studies Degree Program and Diploma Programs.

<sup>&</sup>lt;sup>1</sup>Employment not guaranteed for students or graduates.

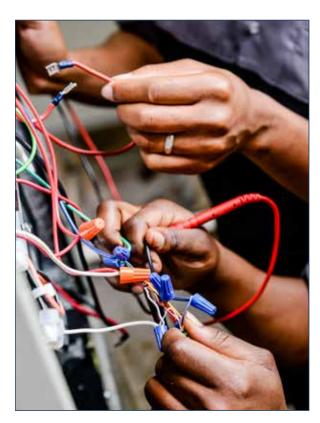
#### HVAC

# CAREER POSSIBILITIES<sup>2</sup>

Heating, Ventilation and Air-Conditioning Technicians work in a variety of locations, including:

- Industrial Locations
- Residential Facilities
- Commercial Facilities





<sup>2</sup>Employment not guaranteed for students or graduates. <sup>3</sup>Certain restrictions may apply.

#### **CERTIFICATIONS**

Persons who perform maintenance, service, repairs, or disposals that could release refrigerants (and the chemicals in them) from appliances into the atmosphere are required by the U.S. Environmental Protection Agency (EPA) to hold specific certifications to ensure that the refrigerants are handled correctly. Remington College's HVAC diploma program tuition includes the cost of the student's first attempt at the EPA certification exams.<sup>3</sup> Certifications are as follows:

**Type I**—Required for HVAC technicians primarily servicing small appliances, such as domestic refrigerators, window air conditioners and vending machines.

**Type II**—Required for HVAC technicians primarily servicing and disposing of equipment using a high-pressure refrigerant. Examples include residential air conditioners and heat pumps, supermarket refrigeration and process refrigeration.

**Type III**—Required for HVAC technicians primarily servicing and disposing of equipment using a low-pressure refrigerant. These units are mainly chillers.

**Universal**—Required for HVAC technicians who service all types of equipment.



HEALTHCARE

9-MONTH DIPLOMA PROGRAM

# MEDICAL ASSISTING

Medical Assistants are healthcare professionals who perform various clinical and administrative duties while working alongside physicians in medical offices, hospitals, and clinics.

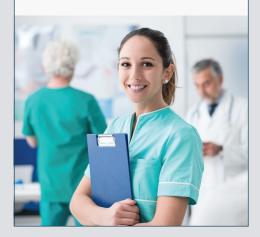


#### **CURRICULUM**



#### COURSE CONTENT INCLUDES:

- Introduction to Healthcare Services
- Health Science Procedures
- Clinical Procedures
- Pharmacology
- Anatomy and Physiology
- Insurance Applications, Billing and Coding
- Capstone and Certification
- Clinical Experience<sup>2</sup>





#### As a Medical Assistant,

your daily tasks may include scheduling appointments, performing routine tests, handling patient billing and insurance claims, preparing examination rooms, recording vital information, maintaining inventory, and ordering supplies.

Medical Assistants are important members of any healthcare team, as they assist doctors and nurses in performing their duties more efficiently. They may also serve as the first point of contact with a patient by performing initial point-of-care testing, including collecting intake forms and samples.

Over the course of your 9-month diploma program, you will complete 8 classroom academic periods and a one-month externship module.<sup>1,2</sup> This program is specifically designed to prepare graduates for entry-level positions in a number of healthcare settings, such as hospitals, clinics, nursing homes, and home health agencies.<sup>3</sup>

<sup>&</sup>lt;sup>1</sup>Program completion times may vary based on individual performance/circumstances.

<sup>&</sup>lt;sup>2</sup>Must meet minimum GPA requirements to qualify for externship program. Certain Restrictions may apply.

<sup>&</sup>lt;sup>3</sup>Employment not guaranteed for students or graduates.

#### MEDICAL ASSISTING

# CAREER POSSIBILITIES

Medical Assistants may work in a wide variety of medical offices and facilities, including:

- Individual Private Practice
- Physician Groups
- Clinics



<sup>4</sup>Employment not guaranteed for students or graduates. <sup>5</sup>Certain restrictions may apply.

#### **CERTIFICATION**

#### **Registered Medical Assistant (RMA) Certification**

Remington College offers Registered Medical Assistant certification through the American Medical Technologists. The cost of the first attempt of the Registered Medical Assistant exam is included in tuition.<sup>5</sup>



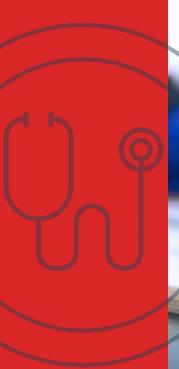


HEALTHCARE

DEGREE PROGRAM

# MEDICAL ASSISTING

Medical Assistants are healthcare professionals who perform various clinical and administrative duties while working alongside physicians in medical offices, hospitals, and clinics.



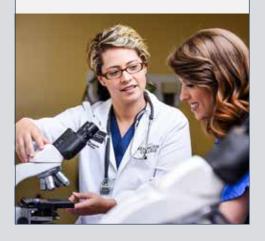


#### **CURRICULUM**



#### COURSE CONTENT INCLUDES:

- Career Development Fundamentals
- Health Science Essentials (includes CPR certification exam)
- Medical Laboratory Procedures
- Pharmacology
- Healthcare Insurance
- Externship (160 hours; gain practice in an actual medical setting)<sup>1</sup>
- Capstone and Certification Preparation (prepare for the CCMA exam)





#### As a Medical Assistant,

your duties may vary based on the healthcare setting. In a private practice, you might be responsible for examining patient samples, administering immunizations, taking lab work, scheduling appointments or handling billing.

You may also serve as the first point of contact for a patient—helping with intake forms, collecting samples, and performing initial point-of-care testing.

Medical Assistants can be vital members of a healthcare team, as they assist doctors and nurses in performing their duties more efficiently. Your degree in Medical Assisting can help get you on the path to a career in the healthcare industry.<sup>2</sup>

<sup>2</sup>Employment not guaranteed for students or graduates.

<sup>&</sup>lt;sup>1</sup>Must meet minimum GPA requirements to qualify for externship program. Certain Restrictions may apply.

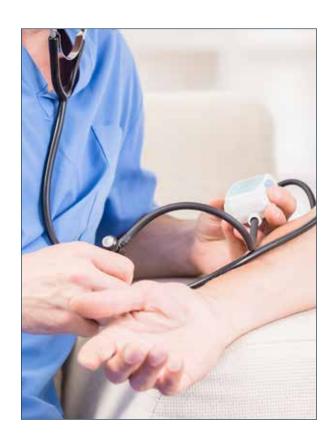
#### MEDICAL ASSISTING

# CAREER POSSIBILITIES<sup>3</sup>

Medical Assistants may work in a wide variety of medical offices and facilities, including:

- Individual Private Practice
- Physician Groups
- Clinics





<sup>4</sup>Employment not guaranteed for students or graduates. <sup>5</sup>Certain restrictions may apply.

#### **CERTIFICATIONS**

#### **Certified Clinical Medical Assistant (CCMA)-**

This certification is offered by the National Healthcareer Association. The cost of the first attempt of the Certified Clinical Medical Assistant exam is included in tuition.<sup>4</sup>



<sup>3</sup>Employment not guaranteed for students or graduates. <sup>4</sup>Certain restrictions may apply.



HEALTHCARE

#### DIPLOMA PROGRAM

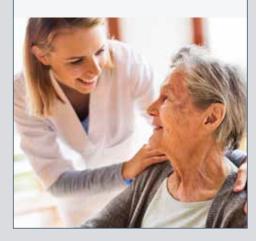
# PATIENT CARE TECHNICIAN

Patient Care Technicians provide care for sick and injured patients under the supervision of doctors, nurses, and medical professionals.





- Introduction to Health Care
- Basic Patient Care Technician Roles and Responsibilities
- Medical Terminology
- Human Anatomy and Physiology
- Electrocardiography and Phlebotomy
- Rehabilitative Care



#### Patient Care Technicians

can play an important role in providing patient care alongside a team of healthcare professionals. A typical work day may include taking vital signs, recording health concerns, providing emotional support, and assisting patients with their day-to-day needs.

Patient Care Technicians often work in hospitals, clinics, or rehabilitation facilities. Because Patient Care Technicians work closely with patients on a daily basis, being attentive and compassionate are important skills to have. The ability to effectively communicate with your patients is also essential.

If you enjoy caring for others and want to pursue a career in the healthcare industry, the Patient Care Technician diploma program at Remington College may be the right choice for you.<sup>1</sup>

<sup>&</sup>lt;sup>1</sup>Employment not guaranteed for students or graduates. State licensure or certification may be required.

#### PATIENT CARE TECHNICIAN

# CAREER POSSIBILITIES<sup>2</sup>

Remington College's Diploma in Patient Care Technician program is designed to help prepare students for entry-level positions such as:

- Patient Care Assistant
- Mental Health Technician
- Personal Care Aide
- Nurses Aid
- Nursing Assistant
- Phlebotomist
- Patient Transporter
- Dialysis Technician



#### <sup>2</sup>Employment not guaranteed for students or graduates.

#### **CERTIFICATIONS**

Certifications and certification exams vary by state. Included in the cost of tuition are the fees associated with the first attempt for the certification exam in the state the Patient Care Technician program was completed.



 $^2\mathrm{Employment}$  not guaranteed for students or graduates. State licensure or certification may be required.

**BATON ROUGE, LA** 4520 S Sherwood Forest Blvd. Baton Rouge, LA 70816

**CLEVELAND, OH** 14801 Broadway Ave. Maple Heights, OH 44137 DALLAS, TX (GARLAND) 9451 Lyndon B Johnson Fwy. Suite 200 Dallas, TX 75243

**FORT WORTH, TX** 5555 Rufe Snow Dr. Suite 150 North Richland Hills, TX 76180

**■** GREENSPOINT, TX (NORTH HOUSTON)

11310 Greens Crossing Blvd. Suite 300 Houston, TX 77067

MEMPHIS, TN 2710 Nonconnah Blvd. Memphis, TN 38132



LAFAYETTE, LA 4021-A Ambassador Caffery Pkwy. Suite 100A Lafayette, LA 70503

**MOBILE, AL** 4368 Downtowner Loop S Mobile, AL 36609

**NASHVILLE, TN** 441 Donelson Pike #150 Nashville, TN 37214

**NORTH HOUSTON SATELLITE LOCATION** 2051 W. Main Street League City, TX 77573

SHREVEPORT, LA 2106 W Bert Kouns Industrial Loop Shreveport, LA 71118



800-392-1908 - remingtoncollege.edu

Remington College does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, scholarship and loan programs and other school-administered programs. For disclosures of tuition costs, on time graduation rates, median loan debt, placement rates and occupational information, go to www.remingtoncollege.edu/ge-disclosures. OH REG#11-01-1958T